

<p style="text-align: center;">HAMBLETON PARISH COUNCIL MINUTES OF THE MEETING HELD ON THE 1st SEPTEMBER 2015</p>

Present: Cllrs Robinson (Chairman), Squires, Davies, Peaker, Jenkinson, Sycamore and Cameron, 2 members of the public and the Clerk.

1. **15/051 Apologies:** Nil
2. **15/052 Declarations of Interest** - Nil
3. **15/053 Minutes** - It was resolved that the minutes (previously circulated) of the Ordinary Parish Council meeting held on 4 August 15 be approved and signed by the Chairman as a true and accurate record.
4. **15/054 Matters Arising**
 - a. **Church Lane Road Repairs:** Cllr Davies reported that the road was still flooding in places because of the design of the grids at the edges of the road. The Clerk was asked to contact LCC regarding this issue.
 - b. **Boot Camp** – the Clerk reported that the Boot Camp would be going ahead on the park starting on 3rd September 2015 – posters had been put up in the village and on the Parish Council website.
 - c. **Hedges** – it was noted that the hedge on the LHS of Shard Lane (as travelling North) had been trimmed, but the Clerk was asked to contact LCC to request that the height be reduced. The cutting back of the small section of the hedge near the entrance to the spar/garage was also raised and the Clerk asked to investigate. It was suggested that an item be included in the newsletter about the trimming of hedges.
5. **15/055 Police:** an incident and crime summary for July had been received and circulated to all members prior to the meeting.
6. **15/056 Items Introduced by the Public**
 - i) **Hambleton Alpacas:** a resident was in attendance about the new planning application to retain a static caravan on the site of the Hambleton Alpacas for use as an office/staff rest room. The resident explained that he was not the current owner, but was interested in buying the site and was keen to tidy the area and provide proper care/facilities for the animals. Cllr Robinson explained that the planning application would be considered later in the meeting.
 - ii) **Development:** the system for approving planning applications for new housing developments was questioned. It was felt that all development applications would be approved bearing in mind that the Borough Council were being targeted to provide more housing in the area. It was explained that the housing allocation was for all areas of the Borough and not just Hambleton and that development applications would still be considered in line with local plans/policies.
7. **15/057 BKV/WIB:** it was reported that the cup and saucer had been stolen from the display on Ryecroft Corner. Results of the competitions were not yet available.
8. **15/058 Reports of Meetings**
 - i) **Planning Ambassadors Meeting:** Cllr Davies had attended this meeting and reported that he had found the meeting very informative and interesting. Discussions had included housing needed for older residents not first time buyers, producing footprints for properties, infrastructure and the lack of employment opportunities in the rural areas. The Chairman thanked Cllr Davies for attending.
9. **15/059 Bob Williamson Park**
 - i) **Shaping Your Neighbourhood Scheme:** the Clerk had collected the consultation information and summarised the results - 47 dog walkers were in favour and 4 against the creation of the dog exercise area. Cllr Robinson reported that she had recently met on the park with the Wyre Council Street Scene Officer and had discussed the exercise area with

various dog walkers. The majority appeared to prefer an area to be created across the width of the field rather than at the side of the pond. It was proposed that Cllrs visit the park before the next Parish Council meeting and that the Chairman and Clerk look at the options and obtain quotes to review at the October meeting. Members were also informed that a dog owner was being prosecuted for not having their dog on a lead and the dog attacking another dog.

It was resolved to proceed as proposed above.

ii) Maintenance: an invoice had been received from Wyre Borough Council for the annual maintenance of the park. The Clerk reported that she had obtained a separate quote of £150 for an annual tree inspection to include a basic ground level, non-invasive inspection to identify essential works and hazards. The report would provide a schedule of works that could be procured through Wyre Borough – if required. It was proposed that the tree maintenance be added.

It was resolved to proceed as above.

10. 15/060 Finance

a. Open Space Renewal:

It was resolved to approve the renewal of membership for £45.00.

b. Bills for Payment: It was resolved that the following be approved for payment.

	Payee	Amount
a.	A. Taylor - Salary	£396.00
b.	K Coleman Expenses	£19.44
c.	K Coleman Salary	£472.10
d.	PAYE August	£1111.80
e.	M Fenton – Grass Cutting 10 th and 28 th August	£190.00
f.	Open Spaces Membership	£45.00

c. Signing of bank statements – the statement was initialised by the Chairman to acknowledge income of £2015.89 (VAT repayment), £1.25 interest.

d. Annual Return 2014-2015: the external audit of the annual return had been completed and no matters had come to the attention of the auditors. It was proposed that the annual return be approved and accepted by the Council.

It was resolved to approve the above proposal.

e. Audit Regulations 2015: a report had been circulated prior to the meeting and the Clerk explained the relevant points:

- 1) The Local Audit and Accountability Act 2014 closes the Audit Commission and establishes new arrangements for the accountability of public bodies
- 2) Exercise of Public Rights – to be extended to 30 days and dates set by the RFO instead of the auditor – the period has to include the first 10 days of July and the Council must publicise the right to inspect the completed accounts. The dates of Monday 13 June to Friday 22 July were proposed by the Clerk with an audit deadline of 25 July 2016.
- 3) Transparency Code for Councils with less than £25k turnover – no need to be audited just to publish information on Parish Council website.
- 4) Starting 1 April 2017 smaller authorities can appoint own external auditor or the Secretary of State will specify a new body to appoint auditors.
- 5) Publication of Information – certificate of audit, statement of accounts and governance statement on website

It was resolved to approve the dates for the exercise of public rights and audit deadline and to publish the information under point 5 on the Parish Council's website for the financial year 2014-2015.

f. Review of Lengthsman Salary – reviewed later in meeting.

11. 15/061 Other

a. Signs: members were asked to review the layout and material for the WW1 commemorative plaque that would cost £49.50 to produce.

It was resolved to approve the layout/wording and the Clerk was asked to contact the contractor to see if the lettering could be made more prominent.

b. Area Road Safety Minutes – the minutes of the meeting held on 4th March 2015 had been received and issues concerning Hambleton appeared to still be outstanding. It was proposed

that no action be taken until Cllr Squires had attended the next meeting on 2/9/2015.

It was resolved to accept the above proposal.

12. 15/062 Planning Applications

a. Planning Applications:

i) **15/00652/LMAJ:** installation of ground mounted photovoltaic solar arrays, Land Hill Farm, Ghants Lane.

ii) **15/00668/FUL:** erection of new dwelling, Land East of Beach View, Old Bridge Lane.

iii) **15/00715/FULL** demolition of garage, porch and utility and erection of part 2 storey and part single store rear extension, Carr Bridge House, Sower Carr Lane.

iv) **15/00695/696/697/698/FUL** erection of 1 agricultural livestock building (1 building on each application - 4 Phases), Moors Farm, Mill Lane.

It was resolved that the Council had no objections to the above applications.

v) **15/00722/FUL:** Erection of dwelling, Land at Highfield Farm Fisheries, Ghants Lane.

It was resolved that the Parish Council object to this application because of the size/scale for a worker/manager's house.

vi) **15/00727/OUT:** 3 dwellings rear of Ashcroft, Market Street

It was resolved the Council raise the following observations: i) access on to narrow road ii) visibility iii) density/overdevelopment iv) trees form an important part of the character of the local landscape.

vii) **15/00670/FUL:** retention of static caravan for use as an office and rest room facility, Hambleton Alpacas, Shard Lane.

It was resolved that the Council object to this application for the following reasons: i) prominent position, visually obtrusive ii) size/scale for use, iii) stepping stone to residence, iv) untidy v) animal welfare.

13. 15/063 Correspondence:

a. Consultation LCC's Corporate Strategy

It was resolved that no comments would be given.

b. LALC Account for year ending 31st March 2015.

It was resolved to note the information.

c. Remembrance Services 2015

It was resolved to note the dates and the Clerk asked to include the information on the website.

d. Wyre Council Licensing Act Consultation

The protection of Children visiting the Social Club was discussed, but it was proposed that no comments be given to Wyre.

It was resolved to approve the above proposal.

14. 15/064 Other:

i. Cllr Jenkinson asked for the pot holes on Market Street to be reported to LCC. Cllr Robinson asked that the location of the holes be given to the Clerk so they could be reported.

ii) Cllr Jenkinson asked for FP3 (Arthurs Lane to Ingol Lane) to be reported to LCC for cutting back of vegetation under the public rights of way scheme.

15/064 It was resolved that the following be discussed in committee.

a. Lengthsman Salary

It was resolved that the salary be increased from October and that the lengthsman be asked if he would be prepared to increase his winter hours to 10 per week.

b. Lengthsman Clothing Allowance

It was resolved to approve to spend £100.

Date of Next Meeting: Ordinary Parish Meeting at 7.30pm

Tuesday 6th October 2015 - Village Hall

Signed Date