

<p style="text-align: center;">HAMBLETON PARISH COUNCIL MINUTES OF THE ORDINARY MEETING HELD ON THE 7th MARCH 2017</p>

Present: Cllrs Cameron (Chairman), Robinson, Jenkinson, Davies, Peaker and Squires, Graham Potter (Gala Committee) and the Clerk.

1. **16/141 Apologies:** Cllr Sycamore.
2. **16/142 Together We Make a Difference Network:** Sara Ordonez and Shelley Birch from Wyre Council were in attendance to inform the meeting about the new network scheme which is an informal membership organisation whose aim is to enable local people to make a difference in their local communities. The network is about commitment and working together on community priorities by co-ordinating and supporting groups, connecting different organisations and working with the relevant partners. It is an opportunity for Councillors to engage with the community and progress priority issues. A flowchart showing how the scheme will work was presented and a hard copy of the referral form will be emailed to the Clerk so that it can be forwarded to all Councillors. The Chairman thanked Sara and Shelley for attending the meeting.
3. **16/143 Declarations of Interest:** Nil
4. **16/144 Minutes - It was resolved that the minutes (previously circulated) of the Ordinary Parish Council meeting held on 7th February 2017 be approved and signed by the Chairman as a true and accurate record.**
5. **16/145 Matters Arising:**
 - a. **Mill Lane Parking:** The Clerk stated that the parking issue had been reported to the Police.
 - b. **Stone at Ryecroft Corner:** The Clerk reported that she had contacted the Chairperson of Hambleton WI who was going to pursue with the brother of the Clarke family.
6. **16/146 Police:** The February figures had been circulated to all members before the meeting and the information was noted.
7. **16/147 Items Introduced by the Public:**
 - a) **Gala:** Graham Potter from the Gala Committee reported that the Gala would be held on 1st July 2017 and that organisation was progressing. The road closure application has been completed; road closure management course attended and he reported that extra signs/bollards would be needed for the Gala this year. Cllr Davies explained he had been to a recent neighbourhood watch meeting and a Police Cadet group has been established in Blackpool with a group being considered for the Wyre area. The Group are involved in fairs, festivals and other local community events and Cllr Davies promised to forward email details to Graham as the Cadet Group may be able to with marshalling at the Gala.
 - b) **Locking of Park Gates:** Graham reported that a volunteer living near to the park was willing to lock and unlock the park gates during the winter if this was required. The Chairman asked Graham to speak to the volunteer and asked the Clerk to include an item on the April meeting agenda.
 - c) **Conifers to Kiln Lane:** Graham raised the issue of the derelict state of a strip of land running alongside the footpath from Kiln Lane to the Conifers. Fence panels have blown down and the area is becoming a safety hazard for anyone using the path. The Chairman asked the Clerk to include an item on the April agenda.
 - d) **Alleyway:** the lack of lighting along the alleyway from Sherbourne Road to the main road was raised. The Chairman asked the Clerk to include an item on the April meeting agenda. The Chairman thanked Graham for raising these issues.
8. **16/148 BKV/WIB: Nil to report**

9. 16/149 Reports of Meetings:

a) Village Hall Management Committee: Cllr Davies outlined plans to insulate the roof of the supper room and explained that the Sports and Social Club were being contacted for a response to the proposed new lease. A price of over £500 had been received for an electronic door locking system and a better camera had been installed in the entrance hall. The Chairman thanked Cllr Davies for his report.

10. 16/150 Bob Williamson Park

a) New Lease: The Clerk had circulated the revised Heads of Terms for the new lease prior to the meeting and the break clause condition was again raised. It was felt that there was no point having a 50 year lease even if the break clause was now extended to 12 months. It was proposed by Cllr Squires and seconded by Cllr Peaker that the Council refuse to sign a lease with the above break clause. This was agreed by members and it was proposed that the Clerk contact Wyre Council to establish: the consequence of the Council not renewing the lease; would the Council have any rights to the land if they did not re-new; the possibility of having a 12 month rolling lease.

It was resolved that the Council proceed as proposed.

b) Payment for advertising of the Lease:

It was resolved that the payment would not be made until the Terms of the lease had been determined.

c) Dog Exercise area: a quote had been received and circulated to all members before the meeting. The quote was for the erection of livestock mesh along the Mill Lane and Grange Road boundaries with hedges (where needed) being cut back to place the fencing as close to the hedge as possible. The fir trees overhanging the area from Lane End Cottage would also be trimmed and mesh would be included on the kissing gates and the entrance gates to the area at a total cost of £645.00. It was proposed that the pulling out of the hedge on the pond side of the area be deferred and the contractor be asked to fit the new latches to the pedestrian gates whilst undertaking the above works.

It was resolved to proceed as above.

11. 16/151 Other

a) Grass Cutting: Only one tender had been returned and this was opened at the meeting. It was proposed that the contract be awarded to Lancs & Cumbria Grounds Maintenance.

It was resolved to proceed as proposed.

12. 16/152 Finance

a) Bills for Payment: It was resolved that the following be approved for payment.

	Payee	Amount
a.	A. Taylor - Salary	£288.00
b.	K Coleman Expenses:	
	Mileage/telephone	£18.67
	Copying/postage/other	£11.92
c.	K Coleman Salary	£505.23
d.	PAYE February	£72.00
e.	Best Kept Village Entry Fee	£25.00
f.	Eon Unmetered Electric Supply	£4.64

b) Signing of bank statements – to acknowledge income of: interest £0.24, festive lighting contributions: Country Vogue Hair Salon £30

c) Effectiveness of Internal Audit/Audit Plan: a draft document had been circulated to all members prior to the meeting and it was proposed that the document be approved and adopted.

It was resolved to proceed as proposed.

d) Appointment of Internal Auditor: it was proposed that Marion Norton be appointed as internal auditor for the financial year 2016/2017.

e) Lengthsman Contract: a proposed draft contract had been circulated prior to the meeting and the only question raised was the holiday entitlement. It was proposed that the Clerk

research the holiday entitlement and be given authority to issue the contract to the Lengthsman including the holiday clause if investigations confirmed that as a part-time employee he was entitled to holiday pay.

It was resolved to proceed as above.

13. 16/153 Planning Applications:

a) 17/00022/REM: reserved matters application for the erection of one detached dwelling (outline approval 14/00141/OUT) Mill Haven, Mill Lane, Hambleton. Amendments to the planning application had been received.

It was resolved that the Council had no comments to make on the above application.

b) 17/00138/COUQ: prior approval application for change of use of existing agricultural building from one dwelling, Barn at Dansons Farm, Staynall Lane, Hambleton.

It was resolved that comments would not be given on this application as the property was in Stalmine.

c) 17/00099/FUL, 000098/FUL, 000099/FUL, 000100/FUL: erection of various agricultural livestock buildings (4 Phases) Moor Farm, Mill Lane, Hambleton

It was resolved that the Council had no comments to make on the above application.

14. 16/154 Correspondence:

a. Lancashire County Council: Recycling Facility Garstang – information about the facility had been received and it was proposed that the details be placed on the Council's website..

It was resolved to proceed as proposed.

b. LALC Planning Workshop:

It was resolved that no further action was necessary.

15. 16/155 For Information

a) Cllr Squires gave the Clerk a letter from Eon that had been delivered to her address.

b) Bus Shelter: Cllr Squires had previously informed the Clerk that a complaint had been received about the light in the bus shelter at the corner of Sower Carr Lane needing maintenance. The Clerk confirmed that the lengthsman had repaired the light, but that Wyre Council had advised that the bus shelter was owned and maintained by the Parish Council. The Clerk asked for clarification of the above. It was confirmed that all the bus shelters in Hambleton had been obtained through funding so were owned by the Parish Council. The Clerk was asked to check if the shelters were included on the Council's asset register.

c) Over 60's Friendship Group: a verbal request for funding had been received. The Chairman asked the Clerk to include an item on the April meeting agenda.

d) WASPI (Women Against State Pension Inequality): Cllr Robinson advised that she had met with a local group calling for fairer transition to the new Pension timescale and asked the Clerk to include information on the Council's website.

16. 16/156 May Meeting:

It was resolved that the May meeting would be held on 16th May and would incorporate the Annual Parish, Annual Parish Council meeting and Ordinary meeting.

Date of Next Meeting: ORDINARY PARISH COUNCIL MEETING

Tuesday 4th April 2017, Village Hall 7.30PM

Signed

Date