

<p style="text-align: center;"><b>HAMBLETON PARISH COUNCIL</b> <b>MINUTES OF THE ORDINARY MEETING HELD ON THE 3rd MAY 2016</b></p>
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**Present:** Cllrs Cameron (Chairman), Robinson, Sycamore, Davies, Squires, Peaker and Jenkinson, 1 member of the public and the Clerk.

1. **16/001 Apologies: Nil**
2. **16/002 Declarations of Interest** – Cllr Robinson expressed a non-pecuniary interest in item 8a as a lead member of the Shaping Your Neighbourhood Scheme.
3. **16/003 Minutes** - It was resolved that the minutes (previously circulated) of the Ordinary Parish Council meeting held on 5 April 16 be approved and signed by the Chairman as a true and accurate record.
4. **16/004 Matters Arising**
  - a. The Clerk reported that she was still trying to contact Dave Isles about football on the Park and that once fixture information was received an agreement would be drafted.
  - b. Cllr Squires asked if any information had been received regarding the LCC bus subsidy savings for the 2C service. The Clerk reported that she had contacted the local Councillor, but information had not yet been received. The Clerk now had a contact name at LCC and would email direct.
5. **16/005 Police:** the crime report for March had been circulated prior to the meeting and the Chairman summarised the crime figures.
6. **16/006 Items Introduced by the Public: Nil**
7. **16/007 BKV/WIB:** A card had been received from the BKV Committee highlighting the following:-
  - a. Clearing under the hedge from Birchwood Drive along Broadpool Lane: the lengthsman had been asked to clear.
  - b. Bus Shelters: the bus shelter at the Spar needed maintenance: this had been reported to Wyre Borough Council.
  - c. Winston Churchill: nothing further to report.
8. **16/008 Reports of Meetings**
  - a) **Village Hall Management Committee:** Cllr Davies reported that the minutes of the April meeting had been forwarded to all members, but briefly explained that broadband had now been installed and that it had been agreed that a CCTV system would be purchased. The Chairman thanked Cllr Davies for his report.
  - b) **Area LALC:** Councillor Robinson reported that Rosie Green from the Wyre Borough Policy and Engagement Team was in attendance and John Blundell from Wyre BC reported that local flooding repairs will be completed by September. A letter had been received from the new Chairman of the Wyre Area Committee raising concerns about attendance at the meetings, indicating the entitlement of voting representatives for each Parish Council and inviting other members to attend the meetings. It was agreed that Cllr Robinson would still be the representative for Hambleton and that other members would attend if required. It was also suggested that the Clerk contact the Area Secretary suggesting that meetings be held in other locations. The next meeting is 13<sup>th</sup> July 2016. The Chairman thanked Cllr Robinson for her report.
9. **16/009 Bob Williamson Park**
  - a) **Shaping Your Neighbourhood Scheme:** The Clerk had circulated an email of points discussed with the Wyre Operations Area Officer and the closing of the gates was raised with a proposal that more signs be purchased. It was also proposed that a new bin and bench be purchased for the dog exercise area and that Cllr Robinson and the Clerk be given delegated authority to organise a meeting of the working group to proceed with the Code of Conduct for

the dog exercise area. It was reported that needles are being found on the park and that a black car is regularly left on the car park overnight. It was proposed that the Clerk contact the Police and that the gate be closed at night and opened in the mornings if problems persist. It was suggested that the Clerk contact the lengthsman regarding the opening of the park gate every morning.

**It was resolved to approve the above proposals.**

**b) Signage re dog Control Orders:** The Wyre Operations Area Officer had reported that there was to be a change in the Dog Control Orders that may result in new signage being necessary. It was proposed that the Clerk liaise with the Wyre Operations Area Officer.

**It was resolved to approve the above proposal.**

**c) Gala:** it was reported that the Village Hall and Church Hall would be available to use on Gala day and Cllr Squires reported that she had received a telephone call from a Gala Committee member about an invitation for the Church representatives to take part in the procession. The Clerk reported that nothing had yet been received by the Parish Council and it was proposed that she contact the Gala Committee re donation etc.

**It was resolved to approve the above proposal.**

#### 10. 16/010 Other

**a) Hambleton Flood Group:** Cllrs Squires, Robinson and Peaker had reviewed the current Hambleton Flood Plan and revisions were being sent to Wyre Borough. It was suggested that the Emergency Contact Numbers and Wyre Flood Plan be put on the Parish Council's website. Cllr Davies confirmed that this information had already been included.

**b) BT Broadband in Rural Areas:** Information was given to Cllr Sycamore.

**c) Replanting of Trees – Shovels Inn:** the Clerk had spoken to the Wyre Coast and Countryside Ranger about mitigation planting and he had suggested that the Parish Council identify areas where trees may be planted and then contact the relevant authorities. It was proposed that the site at the entrance to the village (near Hambleton fisheries) and the grassed area near Bank House be investigated.

**It was resolved that the Clerk contact LCC.**

**d) Hambleton U5's:** an email had been received from the U5's about organising a Scarecrow Festival in the Village. No-one from the U5's was in attendance, so Cllr Squires volunteered to speak to the U5's.

#### 11. 16/011 Finance

**a) Bills for Payment:** It was resolved that the following be approved for payment.

	Payee	Amount
<b>a.</b>	A. Taylor - Salary	£463.45
<b>b.</b>	K Coleman Expenses:	
	Mileage/telephone	£13.71
	Copying/postage	£13.42
<b>c.</b>	K Coleman Salary	£560.66
<b>d.</b>	PAYE April	£115.80
<b>e.</b>	M Fenton – grass cutting 14+18/04/16	£190.00
<b>f.</b>	LALC Subscription	£411.52
<b>g.</b>	Robinson Farm Supplies	£195.00
<b>h.</b>	A Taylor strimming of FP5	£65.00
<b>i.</b>	Insurance	£404.89

**b) Signing of bank statements** –the statements were initialled by the Chairman to acknowledge £0.67 interest, payment from BKV Committee £241.67, precept £26,892.30.

**c) Annual Return 2015/2016:** The Annual Governance Statement was reviewed and it was proposed to approve the signing of the statement by the Chairman and Clerk.

**It was resolved to approve the signing.**

**d) Reconciliation Statement:** the end of year reconciliation statement was reviewed and Section 2 of the Annual Return completed. It was proposed that Section 2 of the return be signed by the Chairman and RFO.

**It was resolved to approve the signing.**

**e) Reserves:** It was proposed that the reserves policy be amended to show balances carried forward of £21,298.75 and that the Council do not earmark reserves at this time.

**It was resolved to approve the above proposal.**

**f) Asset Register:** a revised register had been circulated prior to the meeting and it was proposed that the updated register be approved.

**It was resolved to approve the above proposal.**

**g) Insurance:** a table showing comparative quotes had been drafted by the Clerk and was circulated and explained to all members. The Council felt that the quote from Zurich was the most suitable, but the Clerk was asked to approach Came and Company (current insurers) about matching the Zurich quote. It was proposed that the Clerk be given delegated authority to approve a re-quote for 1 year from Came and Company or complete insurance cover for 1 year with Zurich.

**It was resolved to approve the above proposal.**

**12. 160/012 Planning Applications:**

**a) 16/00389/FUL** extension of existing menage, Acorn Fields, Kiln Lane

**b) 16/00376/FUL** erection of 1 detached dwelling (resubmission of 15/00579/FUL) Land at Sower Carr Lane.

**c) 16/00301/OUT** outline permission of a 2 storey house on land between the Mews and Beach View, Old Bridge Lane.

**It was resolved that the Council had no objections to the above 3 applications.**

**13. 16/013 Correspondence:**

**a. Electoral Review of Lancashire:** final recommendations had been received.

**It was resolved that no further action was necessary.**

**b. Shaping Your Neighbourhood Review:**

**It was resolved that the Clerk reply to the request for feedback on the scheme.**

**c. Wyre Voice:**

**It was resolved that no further action was necessary.**

**Date of Next Meeting: ORDINARY PARISH COUNCIL MEETING**

**Tuesday 7<sup>th</sup> JUNE 2016 - Village Hall 7.30PM**

**Signed .....**

**Date .....**