

<p style="text-align: center;"><b>HAMBLETON PARISH COUNCIL</b> <b>MINUTES OF THE MEETING HELD ON THE 2<sup>nd</sup> JUNE 2015</b></p>
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**Present:** Cllrs Robinson (Chairman), Davies, Sycamore, Peaker and Cameron. 2 members of the public and the Clerk.

1. **15/009 Apologies:** Cllrs Jenkinson, Squires.
2. **15/010 Declarations of Interest** - Nil
3. **15/011 Minutes** - It was resolved that the minutes (previously circulated) of the Ordinary Parish Council meeting held on 5<sup>th</sup> May 15 and the Annual Parish Council meeting held on 19<sup>th</sup> May 15 be approved and signed by the Chairman as a true and accurate record.
4. **15/012 Matters Arising**
  - a. **Shaping Your Neighbourhood:** The Clerk reported that an application for funding had been completed and that the panel would be reviewing applications on 8th June 15.
5. **15/013 Police:** an incident and crime summary for April had been received and circulated to all members prior to the meeting. Cllr Davies reported that he had contacted the Police regarding the more detailed breakdown of crimes and informed members that due to the increase in other duties this was not being completed.
6. **15/014 Items Introduced by the Public**
  - i) **Dogs:** the Parish Council were asked about the dogs on leads order as owners are still letting their dogs run freely on the park. It was reported that the dogs on leads order is enforceable by Wyre Borough and that the Council are considering creating an area for dogs to run off lead subject to the result of the application submitted to the Shaping Your Neighbourhood fund. A dog that was not on a lead had recently been seen in the fenced children's play area. The Clerk was asked to include an item in the newsletter and the Over Wyre Focus updating residents on the control order and the dog exercise area.
  - ii) **Flooding:** the drainage and previous flooding in the area was raised and discussed. It was reported that other Parishes were experiencing difficulties attending the Wyre Borough Flood Forum meetings as they are held during the day. It was stated that neighbouring parishes had put procedures in place to deal with any future flooding and it was suggested that the Clerk contact Pilling Parish Council to discuss.
7. **15/015 BKV/WIB – the following points were introduced:**
  - i) **Grass Cutting:** the frequency and length of the grass cutting was raised. The Chairman explained that a new contractor had now been appointed and that costs had increased. It was suggested that the new contractor be asked to attend the next meeting to discuss.
  - ii) **Medical Centre:** it was reported that a contractor had been asked to tidy the beds/hedges with the costs being paid by the Over Wyre Medical Centre.
  - iii) **General Kitchen:** the figure has now been erected and the Council were asked to supply a plaque listing the names of the men who had lost their lives in WW1. The Clerk was asked to obtain quotes/artwork for a sign.
8. **15/016 Reports of Meetings**
  - i) **Village Hall Management Committee:** Cllr Davies reported that copies of all meetings would in future be emailed to Council members for information. He continued to explain that minutes for the last AGM had been lost and that he was contacting the Charity Commission to ask for guidance regarding this issue. At the recent AGM the committee had not been able to elect a Chair or Vice Chair. A trustee declaration form has to be completed by all members of the Committee – if not signed people will be excluded from meetings. The election criterion for committee members was discussed and it was suggested that the same guidelines for eligibility to become a Parish Council be considered. The Village Hall Management Committee will be re-writing their constitution, parking on the Village Hall car park is to be referred to the Charity Commission for clarification and smoking in the Sports and Social Club is still a problem.

**9. 15/017 Representatives on Outside Bodes**

It was resolved to defer this item until the July meeting. Cllr Peaker volunteered to attend the Wyre Flood Forum meeting to be held on 11<sup>th</sup> June.

**10. 15/018 Bob Williamson Park**

**i) Pond Fencing**

It was resolved that the repair be undertaken by Robinson Farm Services.

**ii) Hambleton Gala:** the Clerk informed members that she had contacted the Chair of the Gala Committee and reported that the car boot sale would not be going ahead. Cllr Cameron reported that there would not be a Gala procession this year, but that more volunteers had attended the last Gala Committee meeting. It was proposed that members of the Council meet with the Gala Committee on the 15<sup>th</sup> June at 7pm to discuss the arrangements for the procession, use of the park etc.

It was resolved to proceed as above.

**11. 15/019 Other**

**i) High Viz Vest**

It was resolved that the Clerk be given the authority to proceed with a high viz vest with 'Hambleton Parish Council' printed and to obtain a price for a magnetic sign for the lengthsman's vehicle.

**12. 15/020 Finance**

**a. Bills for Payment: It was resolved that the following be approved for payment.**

	<b>Payee</b>	<b>Amount</b>
<b>a.</b>	A. Taylor - Salary	396.00
<b>b.</b>	K Coleman Expenses	40.55
<b>c.</b>	K Coleman Salary	472.10
<b>d.</b>	PAYE April	111.80
<b>e.</b>	M Fenton – Grass Cutting	95.00
<b>f.</b>	CA Traffic Ltd (new Spid charger)	83.40
<b>g.</b>	Broker Network (insurance)	392.14

**b. Signing of bank statements** – the statement was initialled by the Chairman to acknowledge income of £1.09 interest.

**c. Annual Return 2014/2015** – the clerk reported that the internal auditor had completed the normal 3 hours and had not concluded the audit due to the information/format supplied. The Clerk had been asked to find another auditor to conclude the process and suggested Marion Norton at a cost of £75. Cllr Peaker suggested contacting Evelyn Hastings who currently performs the audit for the Village Hall. It was proposed that the Clerk and Chairman be given delegated authority to select the internal auditor after contacting Evelyn Hastings. A revised end of year reconciliation was presented for the Chairman to sign.

It was resolved to proceed as proposed.

**13. 15/021 Planning Applications**

**a. 15/00356/FUL** – 1<sup>st</sup> floor extension with front/side dormers, 2 storey front extension, single storey rear extension with balcony and canopy over chimney stack and porch extension to side – Rainbows End, Church Lane. It was proposed that the following concerns be raised – planning history for the site, new vehicular access created, sightlines exiting the property.

It was resolved to proceed as proposed.

**b. 15/00352/FUL** – alterations to roof comprising hip to gable extension – The Manse, Sandy Lane.

**c. 15/00445/FUL** – Replacement of 2 equestrian buildings – Ash Lea Cottage, Mill Lane

**d. 15/00431/OUT** – outline application for erection of 1 detached dwelling with associated access (resubmission of 14/00636) Land at Sower Carr Lane (adjacent to Northlands),

- e. **15/00347/FUL** – application for variation of condition 1 on planning permission 11/00142/8FUL (to allow one caravan to be occupied residentially as warden's accommodation.  
**It was resolved that the Council have no objections to the above applications.**

**14. 15/022 Correspondence**

- a. **Wyre Local Plan Issues and Options Public Consultation** – briefing session to be held on 11<sup>th</sup> June 2015.
- b. An email had been received from a resident raising the following issues:
- i) Hambleton sign on Carr Lane moved to elongate the boundary
  - ii) One way system for the Spar/Garage car park
  - iii) Catholic Church – plans for development
  - iv) Hambleton Alpacas – static caravan
- The Clerk was asked to reply to the email.
- c. **Grange Road Diversion – 15<sup>th</sup>-20<sup>th</sup> June road closure**
- d. **The Clerk was asked to report/investigate the following:-**
- i) Pedders lane – Street Name Plate
  - ii) Bus Shelter opposite Kiln Lane
  - ii) Cutting back of hedges on Shard Lane

**Date of Next Meeting: Ordinary Parish Meeting at 7.30pm  
Tuesday 7<sup>th</sup> July 2015 - Village Hall**

**Signed .....**                      **Date .....**