

<p style="text-align: center;"><b>HAMBLETON PARISH COUNCIL</b> <b>MINUTES OF THE ORDINARY MEETING HELD ON THE 16<sup>th</sup> MAY 2017</b></p>
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**Present:** Cllrs Davies (Chairman), Cameron, Robinson, Jenkinson, Davies, Peaker, Sycamore and Squires. 1 member of the public and the Clerk.

1. **17/001 Declarations of Interest: Nil**
2. **17/002 Minutes - It was resolved that the minutes (previously circulated) of the Ordinary Parish Council meeting held on 4<sup>th</sup> April 2017 be approved and signed by the Chairman as a true and accurate record.**
3. **17/003 Matters Arising:**
  - a. **Commemorative Stone at Ryecroft Corner:** The Clerk advised that this was ongoing.
  - b. **Telephone Box at Wardleys:** the Clerk explained that she had been contacted by BT who advised they had been told the Parish Council wished to adopt the kiosk. The Clerk reported that the kiosk is still operational, but no calls are made from this location. The Clerk will inspect the kiosk to see if any maintenance is required so it can be reported to BT.
  - c. **Sports and Social Club Sponsorship:** the Clerk advised this was ongoing and the Chairman explained that there had been a change of Sports Club Committee members.
  - d. **Locking of Park Gates:** the Clerk asked members to let her know if they were unable to lock the gates on any of the dates proposed so that alternative arrangements could be made or the person unlocking the gates could be informed.
4. **17/004 Police:** Comparison reports for March/April 2016 v March/April 2017 and annual reports had been received. The information was noted.
5. **17/005: BKV/WIB: Nil to report**
6. **17/006: Reports of Meetings:**
  - a) **Village Hall Management Committee:** Cllr Davies reported that meeting minutes had been emailed to all members but that the new lease for the Social Club had still not been signed. Age UK are no longer using the Village Hall for meetings and Cllr Davies explained that a new hourly rental rate had been given to the group, but they had decided to move to the UR Church Hall as it was more central to the Village. A cleaner for the Village Hall has now been recruited.
  - b) **LALC Area Meeting:** Cllr Robinson explained that she had not been able to attend the meeting, but that minutes would be circulated when they were received.
7. **17/007 Bob Williamson Park:**
  - a) **Events:** draft application forms had been circulated prior to the meeting and it was proposed that the forms and process be adopted.  
**It was resolved to adopt the application process and forms.**
  - b) **History Board:** it was proposed that the board be located on the right hand side (Grange Road side) of the park just as you leave the car park. The Clerk was asked to liaise with the lengthsman regarding the siting.  
**It was resolved to proceed as proposed.**
  - c) **Maintenance:** a lengthy conversation ensued about how to upgrade the park and grant opportunities. It was felt that the community should be involved in the upgrade and it was proposed that an item be placed on the next agenda. Several ideas for the upgrade of the park were raised: pond clean/clear, new exercise equipment.  
**It was resolved to accept the above proposal.**
  - d) **Lease:** Cllrs Cameron and Robinson and the Clerk had attended a meeting with representatives of Wyre Council to discuss the lease. It was now proposed that the lease term be 50 years with a Landlord's break clause of 12 months' notice that could only be invoked in writing after a period of 30 years. The clause regarding the cutting down of trees had been removed and clause 20 stated that the Landlord to maintain and keep in good repair the existing play equipment.

It was resolved that the Council proceed with the lease with the above amendments.

**e) Payment for advertising of the Lease:**

It was resolved that the payment be approved.

**8. 17/008 Other:**

**a) Primulas:** due to timescales, members had been emailed for approval of one extra day of work for the lengthsman to clear a planting bed.

**It was resolved to approve the above.**

**b) Market Street:** it was proposed that no further action was necessary as the resident had not attended the meeting.

**It was resolved to accept the above proposal.**

**c.) Maintenance of Boat Planter:**

**It was resolved that the boat be painted only.**

**d) Rockery/Welcome to Hambleton Planting bed:** a quote of £175 had been received for replanting the rockery and an extra 4 hours work was requested for the lengthsman to clear existing plants and the cost of new compost if needed. It was proposed that the Parish Council adopt this planting area and that the sign and seeder be inspected for any maintenance. Cllr Robinson volunteered to source new equipment for the area.

**It was resolved to proceed as proposed.**

**e) Battles Over:** due to a lack of response for this to be a community event it was proposed that the Council do not continue with plans to light a beacon.

**It was resolved to accept the above proposal.**

**9. 17/009 Finance**

**a) Bills for Payment: It was resolved that the following be approved for payment.**

	<b>Payee</b>	<b>Amount</b>
<b>a.</b>	A. Taylor - Salary	£432.00
<b>b.</b>	K Coleman Expenses:	
	Mileage/telephone	£22.56
	Copying/postage/other	£20.18
<b>c.</b>	K Coleman Salary	£521.74
<b>d.</b>	PAYE April	£108.00
<b>e.</b>	Grass Cutting – M Mallon 09.04.17/23.04.17	£170.00
<b>f.</b>	Eon – electric for bus shelter	£7.89
<b>g.</b>	A Taylor – cutting back of public footpaths	£153.00
<b>h.</b>	A Taylor – clearing planting bed	£72.00
<b>i.</b>	Wyre Council – advertisement for lease	£579.23
<b>j.</b>	FH&M Davies – fencing to dog area	£1529.87
<b>k.</b>	Over 60's friendship group – S137	£50.00

**b) Signing of bank statements** – to acknowledge income of: interest £0.35, £30,000.00 precept payment.

**c) Annual Return 2016/2017:** sections 1 and 2 of the annual return had been circulated to members prior to the meeting and it was proposed that the Annual Governance Statement (Section 1) be approved and signed by the Chairman and Clerk. It was also proposed that the reconciliation statement and section 2 of the return be approved and signed by the RFO and Chairman.

**It was resolved to approve the above proposals.**

**d. Reserves Policy:** a revised draft had been circulated prior to the meeting and it was proposed this draft be approved without the earmarking of reserves.

**It was resolved to accept the above proposal.**

**e. Asset Register:** a revised draft asset register had been circulated prior to the meeting and the Clerk explained that Wyre Council had confirmed the Parish Council only owned and had responsibility for the maintenance of one bus shelter (Sower Carr Lane). It was proposed that the new asset register be approved.

**It was resolved to approve the new register.**

**f. Insurance Renewal:** a comparison sheet had been circulated prior to the meeting and the cover with Inspire/AXA was the most favourable and provided adequate cover for the Council.

The Clerk explained she had asked for further quotes for adding a bus shelter of value £3000 and the new bin/bench on the park along with the Christmas lights to the insurance. Came & Co had explained that the Council could defer renewal until the June meeting so it was proposed that the Council defer until the June meeting so that any additional premiums could be considered.

**It was resolved to approve the above proposal.**

**10. 17/010 Planning Applications:**

**a) 17/00354/FUL:** erection of a single storey annex to create additional living accommodation (following demolition of existing garage), Ferndale, Sower Carr Lane. It was proposed that the Council object to this application due to sight-lines, access on a bend/safety for road users, not in keeping with other properties in the area, creation of a separate dwelling.

**It was resolved to object as proposed above.**

**b) 17/00422/FUL:** new front porch and erection of 2 storey rear extension Ash Lea, Market Street.

**c) 17/00412/FUL:** erection of 1 new dwelling including creation of new vehicular access onto Moss Lane (re-submission of 16/00934/FUL).

**It was resolved that the Council had no objections to the 2 above applications.**

**11. 17/011 Correspondence:**

**a. Insurance Newsletter:** the Clerk raised the topic of backing up files and highlighted an article in the newsletter. After a discussion it was proposed that the Clerk and the Chairman discuss outside of the meeting.

**It was resolved to proceed as proposed.**

**b. LALC:** a poster about Effective Meetings had been received.

**It was proposed that no further action was necessary.**

**c. Open Spaces Society:**

**It was resolved to note the information that had been received.**

**d. Local Plan:** an email had been received from Wyre Council regarding the Local Plan and the timetable for adoption had been received. It was proposed that no further action was necessary at this time, but that Cllr Robinson would advise following a meeting that had been arranged with a neighbouring Parish.

**It was resolved to proceed as proposed.**

**12. 17/012 For Information**

**a)** Cllr Jenkinson highlighted the problem of vans parking in a passing area on Ingol Lane. The Clerk was asked to report to the Police.

**Date of Next Meeting: ORDINARY PARISH COUNCIL MEETING**

**Tuesday 6<sup>th</sup> June 2017, Village Hall 7.30 PM**

**Signed .....**

**Date .....**