

**HAMBLETON PARISH COUNCIL**  
**MINUTES OF THE ORDINARY MEETING HELD ON THE 12<sup>th</sup> JULY 2016**

**Present:** Cllrs Cameron (Chairman), Robinson, Sycamore, Davies, Peaker and Jenkinson, 2 members of the public and the Clerk.

1. **16/028 Apologies: Cllr Squires.**
2. **16/029 Declarations of Interest** – Cllr Robinson expressed a non-pecuniary interest in item 9a as a lead member of the Shaping Your Neighbourhood Scheme.
3. **16/030 Minutes - It was resolved that the minutes (previously circulated) of the Ordinary Parish Council meeting held on 12<sup>th</sup> July 2016 be approved and signed by the Chairman as a true and accurate record.**
4. **16/031 Matters Arising**
  - a. **Bob Williamson Park:** The Clerk reported that she had been informed by PCSO Molloy that they had conducted several patrols in the area of the Park and the Catholic Church and had not encountered any issues re drugs or underage drinking.
  - b. **Oak Tree, Fairmont Drive:** The Clerk reported that she had spoken with Wyre Council and Lancashire County Council and the area of land concerned has been adopted by LCC so there was reluctance for WBC to place a TPO on another authority's property. The Clerk also advised that she had updated the resident who had raised the issue.
  - c. **Pedders Lane:** LCC had responded to requests to block the Lane with a bollard by stating that the Lane is recorded as a byway that is open to all traffic, so there is a public right of way for motorised vehicles along this section.
5. **16/032 Police:** the crime reports for May and June had been circulated prior to the meeting and it was noted that there had been an increase in crimes.
6. **16/033 Items Introduced by the Public:**
  - a. **Gala:** Graham Potts was in attendance to thank the Parish Council for their support and to return the field gate key. A couple of issues with parked cars, lack of rides on the field were raised but Graham reported that a further volunteer had been found for next year to resolve the parked car issue. Graham also mentioned the areas on the field that had been churned by larger vehicles and expressed his concern regarding the Parish Council having to pay for these to be rectified. The Clerk explained that the lengthsman had inspected the damage and reported he would be able to rectify the problem areas. The Chairman thanked Graham and the Gala Committee for organising a successful event and Graham advised that the Committee would be the same for next year except for one resignation. He advised that the AGM would be held on 12<sup>th</sup> September.
  - b. **Damaged Post:** it was reported that a sign post had been damaged at the junction of Staynall Lane and Hightgate Lane. The Clerk was asked to report this issue.
  - c. **Cars on Park:** a resident was in attendance to advise the Council that the car park was being used by youngsters in cars who were smoking illegal drugs and playing loud music/revving car engines late at night. The resident was advised that for a trial period the Council would be locking the park gates overnight to try to eradicate these issues. The resident also mentioned the signs at the entrances to the park and the Clerk was asked to investigate and report to the August meeting.
7. **16/034 BKV/WIB:** Cllr Davies volunteered to accompany the judges on the 18<sup>th</sup> July 2016 and he confirmed he would liaise with Pat Bick before the 18<sup>th</sup>. The Clerk advised that a cheque for £812.50 had been received from the BKV Committee (payment for the flowers) and that a grant of £600 had been received from Wyre Council.
8. **16/035 Reports of Meetings:**
  - a. **LALC Area Meeting** – report to be received at the August meeting.
  - b. **Village Hall Management Committee:** Cllr Davies had circulated minutes prior to the

meeting but reported that the CCTV cameras were ready for installing. Cllr Cameron asked about the booking of the Village Hall for Gala Day and Cllr Davies reported that the booking had not been confirmed for the 2016 Gala and advised the Gala Committee to forward a confirmation to the Village Hall Booking Secretary asking for the 1<sup>st</sup> Saturday in July to be reserved for the Gala until further notice. The renovation costs for the meeting room were discussed and Cllr Davies confirmed that the quote had not yet been reviewed by the Committee. It was thought that the room just needed painting and that it would be difficult to justify a high level of spend on a room that was infrequently used. The Village Hall sign has not yet been erected because the foyer roof needs maintaining and the erection of the sign will be incorporated into the roof works. The Chairman thanked Cllr Davies for his report.

#### **9. 16/036 Bob Williamson Park**

**a) Shaping Your Neighbourhood Scheme:** The Clerk had met with representatives from Wyre Borough Council and had circulated a report of the meeting to all members. It was proposed that until further feedback was received from Wyre Council regarding the Code of Conduct, byelaws and the Public Space Protection Orders, only Dog Exercise Area signs would be purchased and erected and that the Clerk would liaise with Cllr Squires regarding a plan of the park. It was confirmed that new latches had been ordered for the path gates.

**It was resolved to proceed as proposed.**

**b) Ponds:** It was felt that the ponds would be dangerous without fencing and that hedging could be considered. It was proposed that Councillors visit the park and consider options for the ponds so that an item can be included for discussion at the August meeting.

**It was resolved to proceed as proposed.**

**c) S106 Monies:**

**It was resolved to note the comments on the report.**

**d) Picnic Bench Area:**

**It was resolved that this be discussed at the August meeting.**

**d) Car Park Gate:** it was proposed that a rota be drafted for the locking of the park gate overnight and it was confirmed that the lengthsman would unlock the gate starting on 18<sup>th</sup> July. The Clerk was asked to check the padlock and ensure that keys were available for all Councillors. An item will be included on the August agenda to review any results of this action.

**It was resolved to approve the above proposal.**

**e) Gala State of field** – discussed above.

**f) U'5s Fun Day 28<sup>th</sup> August:** it was reported that the U5's would be organising a Sports Day and BBQ on the park – there were no objections from members.

#### **10. 16/037 Other**

**a) Replanting of Trees – Shovels Inn:** the Clerk reported that an email had been received from a resident stating that they would contribute to the replanting of trees near Hambleton Fisheries. It was proposed that the Council continue with plans to plant trees on the park.

**It was resolved to approve the above proposal.**

**b) Bus Subsidy:** Information had been received regarding the cost of a 2 hourly Sunday bus service from Poulton to Knott End and return - £18k – the first bus from Knott End would be 11.00am and the last bus 21.00 hours. The Information also reported that from November 2016 Blackpool Transport will be operating a 21.00 hours departure from Knott End Monday to Saturday. Members felt that it was not possible for the Council to cover this subsidy, but it was proposed that the Clerk forward the information to Stalmine and Preesall Councils to enquire if they had given any further consideration to the bus services/costs. Information from LCC had stated that if successful planning permission is granted for new developments, a contribution to enhance public transport in the area would be requested. The Clerk had contacted David Thow (Head of Planning at WBC) regarding this statement and he had replied that no such request for contributions towards bus services had been made, but that if the Council wished to see such contributions they should include a request on any representation.

**It was resolved to forward the cost information as proposed above.**

**c) Bench at Spar:** it was reported that the land proposed for the siting of a bench was owned by Hambleton Fisheries. It was thought that this location was not appropriate and it was suggested by Cllr Robinson to place the bench on the grass verge opposite the windmill.

Members were unsure whether there was already a bench in this location so it was proposed that this be investigated and this item be included on the August agenda.

**It was resolved to proceed as above.**

#### 11. 16/038 Policies

**a) Model Publication Scheme:** a draft document had been circulated to members prior to the meeting and it was proposed that the policy be adopted, with a copy of the information being included on the Council's website and on the notice board.

**It was resolved to approve the above proposal.**

#### 12. 16/039 Finance

**a) S137 Donation:** it was proposed that a donation of £100 be given to the BKV Committee.

**It was resolved to approve the above proposal**

**b) Bills for Payment: It was resolved that the following be approved for payment.**

	<b>Payee</b>	<b>Amount</b>
<b>a.</b>	A. Taylor - Salary	£420.00
<b>b.</b>	K Coleman Expenses:	
	Mileage/telephone	£19.03
	Copying/postage/other	£19.30
<b>c.</b>	K Coleman Salary	£573.49
<b>d.</b>	PAYE May	£105.00
<b>e.</b>	M Fenton – grass cutting	£190.00
<b>f.</b>	S137 BKV Committee	£100.00
<b>g.</b>	JM Services NW Ltd	£240.00
<b>h.</b>	Cutts Lane Nurseries	£1695.00

**c) Signing of bank statements** –the statements were initialled by the Chairman to acknowledge income: £1.52 interest, £1391.40 VAT Refund, £600.00 Wyre in Bloom Grant, £3002.00 Shaping Your Neighbourhood Grant.

#### 12. 16/040 Planning Applications:

**a) 16/00560/FUL** Single story rear extension following demolition of existing conservatory, Wyresdale, Kiln Lane.

**It was resolved that the Council had no objections to the above application.**

#### 13. 16/041 Correspondence:

**a. LALC AGM – November 19<sup>th</sup> 2016**

**It was resolved to note the information.**

**b. Open Spaces AGM**

**It was resolved to note the information.**

**c. Area LALC Meeting:** the Secretary had asked Councils to forward examples of concerns re WBC planning enforcement. Cllr Robinson will be attending the Area Meeting on 13<sup>th</sup> July to which the Head of Planning at Wyre Council had been invited. Cllr Robinson said she would report to Councillors at the August meeting.

**d. Grants:** various emails/correspondence had been received regarding grant opportunities, Walney Community Fund, David Wilson Homes, Festive Display Fund 2016. It was proposed that the Council consider an application to the Walney Community Fund in January 2017 and that an item regarding the Festive Display Fund be placed on the August agenda for further discussion.

**It was resolved to proceed as proposed.**

**e. CPRE:** an email had been received regarding membership of CPRE.

**It was resolved that an item be included on the August agenda for further discussion.**

**Date of Next Meeting: ORDINARY PARISH COUNCIL MEETING**

**Tuesday 2nd AUGUST 2016 - Village Hall 7.30PM**

Signed .....

Date .....