

**HAMBLETON PARISH COUNCIL**  
**TUESDAY 21<sup>st</sup> NOVEMBER 2017 - ORDINARY MEETING**  
**VILLAGE HALL – 7.30 PM**  
**AGENDA**

1. To receive apologies for absence.
2. To record Declarations of Interest from members in any item to be discussed
3. To approve as a correct record and sign Minutes of Ordinary Meeting (03.10.17)
4. Matters arising
5. **Report of Over Wyre Police Team**
6. **Items Introduced by the Public**
7. **BKV/WIB - Report/Update**
  - a. Report/Update
  - b. Sponsor of flower beds/signage: to review letter from BKV Committee and confirm any actions
8. **Reports of Meetings**
  - a. Village Hall Management Committee (JD)
9. **Bob Williamson Park**
  - a. Ponds: to review funding application and confirm any actions
  - b. Outdoor Gym equipment: to review quote and plan received and confirm any actions
  - c. Lease: to review comments/revisions to draft lease and confirm any further action
  - d. Wyre Maintenance Schedule: review comments regarding tasks confirm any actions to be taken
  - e. Section 106 Monies: consider comment by WBC regarding using money as match funding
  - f. Gala: to review application for use of the park on 4<sup>th</sup> July 2018 and confirm any actions
10. **Other**
  - a. Allotments: to review progress with finding land and decide any further actions
  - b. Halite: to discuss and confirm if any action to be taken
  - c. Christmas Tree Switch on: road closure notices / attending event
  - d. Rockery/Seed Drills: weeding/planting
11. **Policies**
  - a. To Review and confirm circulated Health and Safety Policy
  - b. To review and confirm circulated Safeguarding Policy
  - c. Risk Assessment: to review register for Christmas lighting and adopt or confirm changes
12. **Finance**
  - a. Newsletter: to consider request for donation
  - b. Bills for Payment
  - c. Signing of bank statements to acknowledge income
  - d. Bank Reconciliation: to review and confirm monthly reconciliation
  - e. Budget Review: to review budget v spend and confirm any actions
  - f. Insurance Claim: to review progress and decide any actions
13. **Planning:** to review and confirm any comments regarding planning applications received
14. **Correspondence**
  - a. Insurance Newsletter: to review and confirm if actions to be taken
15. a. Next Meeting – 2<sup>nd</sup> January 2018 ORDINARY PARISH COUNCIL MEETING  
7.30 PM at the Village Hall.
  - b. February Meeting Date:

Clerk..... Date .....

Press and Public Welcome to Attend  
For Further Information – please contact the Clerk: Kath Coleman  
Tel: 01995 671499 or email: [hambletonpc@yahoo.co.uk](mailto:hambletonpc@yahoo.co.uk)