

HAMBLETON PARISH COUNCIL
TUESDAY 9TH JANUARY 2018 - ORDINARY MEETING
VILLAGE HALL – 7.30 PM
AGENDA

1. To receive apologies for absence.
2. To record Declarations of Interest from members in any item to be discussed
3. To approve as a correct record and sign Minutes of Ordinary Meeting (21.11.17)
4. Matters arising
5. **Report of Over Wyre Police Team**
- 6 **Items Introduced by the Public**
7. **BKV/WIB** - Report/Update
8. **Reports of Meetings**
 - a. Village Hall Management Committee (JD) b. Halite c. Wyre Flood Forum
9. **Bob Williamson Park**
 - a. Lease: to review lease and approve for signature
 - b. Statutory Declaration: to review and approve Clerk to sign and have witnessed
 - c. Questionnaire Feedback: to review feedback and confirm any actions
 - d. Section 106 Monies: review email from WBC regarding use of funds
 - e. PSPO New Signs: to discuss if any action to be taken
10. **Other**
 - a. Allotments: to review progress with finding land and decide any further actions
 - b. LCC Traffic comments: to review email from LCC and decide if any further actions to be taken
 - c. Festive Lighting: Clerk to update on lighting at shops and consider any further action
 - d. To review amended Safeguarding Policy and approve signature by all Cllrs
 - e. Sports and Social Sponsor Sign: to review and decide any actions
11. **Staffing:**
 - a) Clerk: to discuss options for role and agree any further actions
 - b) Lengthsman: to discuss lengthsman's duties and confirm further actions
12. **Finance**
 - a. Data Protection Registration: to confirm renewal £35
 - b. Bills for Payment
 - c. Signing of bank statements to acknowledge income
 - d. Bank Reconciliation: to review and confirm monthly reconciliation
 - e. Budget 2018-2019: to review circulated draft and decide any actions
 - f. Precept 2018-2019: to confirm precept
 - g. External Audit 2017-2018: to note the change of auditor (PKF Littlejohn LLP) and the cost of audit (to be known as "Annual Governance and Accountability Return")
13. **Planning:** to review and confirm any comments regarding planning applications received
14. **Correspondence**
 - a. LCC Budget 2018-2019: to confirm if any comments to be given
 - b. Open Spaces: appeal for donation towards "lost commons"
 - c. Lancashire Civic County Carol Service – 4th February 2018

Next Meeting – 13th February 2018 ORDINARY PARISH COUNCIL MEETING
7.30 PM at the Village Hall.

Clerk..... Date

Press and Public Welcome to Attend

For Further Information – please contact the Clerk: Kath Coleman

Tel: 01995 671499 or email: hambletonpc@yahoo.co.uk