

**CHAMBLETON PARISH COUNCIL**  
**MINUTES OF THE ORDINARY MEETING HELD ON THE 1<sup>st</sup> MAY 2018**

**Present:** Cllrs Peaker (Chairman), Cameron, Robinson, Davies, Squires, Clerks Kath Coleman / Yvonne Walton, 2 members of the public.

1. **18/001 Apologies for Absence:** Cllrs Sycamore and Jenkinson.
2. **18/002 Declarations of Interest:** Nil
3. **18/003 Minutes:** It was resolved that the minutes (previously circulated) of the Ordinary Parish Council meeting held on 3<sup>rd</sup> April 2018 be approved and signed by the Chairman as a true and accurate record.
4. **18/004 Matters Arising:** Nil
5. **18/005 Police related issue.** A discussion took place re the recent burglary in the village.
6. **18/006 a) BKV/WIB** No representative in attendance.

**18/006 b) Public Participation**

**Gala** GP from Gala reported that there were no issues with the Fair Company completing the required forms, this will be completed around the end of May 18.  
Gala are replacing some tables with plastic ones and these will be available for all village to use. They are also looking for reasonably priced chairs and buying a coin counter.

**LCC** The member of the public who was in attendance had met with County Council Shedwick to discuss parking, road, drainage issues around the park and school. The Clerk (KC) reported that she had sent pictures regarding yellow lines and signage around school but has heard nothing.

**It was resolved that the Clerk writes to LCC to request signage to enable enforcement of double yellow line offences.**

The member of the public highlighted the danger of a telegraph pole across from the entrance to the School within the pavement, he had witnessed an accident where a child had walked into it.

**It was resolved to write to LCC to highlight the danger and ask them to consider whether anything can be done to reduce risk of further injuries.**

7. **18/007 Reports of Meetings:**
  - a) **Village Hall Management Committee:** Cllr Davies reported that they are arranging to install suspended ceilings and insulation and improving the lighting in the main hall. They were also decorating outside.
  - b) **Area LALC** Nil
  - c) **Wyre Flood Forum:** Cllr Peaker reported the Forum had closed down the Carr Lane issue as finished but agreed to re-open and provided an update on tank storage at Anchorsholme. Cllr Peaker confirmed that he was to draw up a plan of all dykes in the village and their owners, he will be including the more critical ones first. Cllr Peaker confirmed that it was up to Landowners to keep dykes clear but Wyre were reluctant to enforce non-compliance.  
**It was resolved to review Hambleton Flood Plan including the Flood Alerts Communication Plan.**  
John Blundell had been invited to meetings but was unable to attend.  
**It was resolved to contact John Blundell to remind him of invites to the PC Meetings**  
Cllr Peaker reported that the overflowing grids on Church Lane had been reported to LCC and that remedial works on the ½ pipes alongside the gullies needed to be carried out by LCC as it was their responsibility to keep clear.  
**It was resolved to ask Andy to cut back 1 area as an example and to send pictures to LCC to demonstrate the issue.**

## 8. 18/008 Bob Williamson Park:

- a) PSPO: The Clerk provided an update to discussions re dog walking limits, more examples were required with pictures if possible. It was agreed that the limit was required.

**It was resolved to write to WBC to confirm restriction was required**

- b) Friends Group: The Clerk gave some background information re setting up a friends group, one benefit would be additional funding may be available but this is not a current objective.

**It was resolved that a sub-committee be set up and the Clerk was to canvas Councillors to identify potential dates for a meeting with volunteers.**

- c) Tesco update: Hambleton Parish Council has been successful in being one of the charities to benefit from Tesco Bags of Help during May and June.

**It was resolved that posters and flyers be produced to distribute through the village and that Cllr Cameron speak to the school about including information in their newsletter.**

LEF: A number of forms had to be completed throughout the period of the Project. Form 1 – Acceptance of Project was signed by Councillors.

- d) Gym Equipment: The preferred provider was based in the South and therefore a meeting with them was difficult. Keep on the Agenda.

**It was resolved that the Clerk write to the company explaining interest and requesting a meeting when they are next in the North West.**

- e) Park Inspection: A draft inspection form was reviewed and Cllrs Robinson and Cameron agreed to carry out regular inspections of Park and complete forms.

**It was resolved to approve the form.**

- f) Section 106 Monies: Jane Ferguson had met with a Contractor and was now waiting for quotes.

- g) Gala Usage of Park: See Public participation section

- h) New Dog signage on park: The Clerk reported that she had received a quote of £150 to mount and place 12 boards. Need to review state of some gates within the park.

**It was resolved that the quote for fixing signs be approved and that the Clerk request a quote for repairs to the gates, a pre-approved cost of £50 was agreed.**

- i) Agility area: A request had been received to approve placement of items to enhance exercising of dogs. Concerns were raised re the additional work that would be required re mowing/strimming the grass around obstacles.

**It was resolved that the Clerk write back confirming that although mobile equipment could be brought to the area, no permanent fixtures were allowable.**

- j) Email from resident regarding paths in park:

**It was resolved that the Clerk write back confirming that funding is being requested to improve the paths in the park.**

## 9. 18/009 Other

- a) Data Protection seminar: It was proposed that Cllr Davies attend with the Clerk

**It was resolved to proceed as proposed**

- b) Bus Service 24: the Clerk reported that on average there were 10 people using the facility before it was disbanded and competition on the west of the river was making the service less profitable. It was proposed that the issue be raised with Cllr Shedwick

**It was resolved to proceed as proposed**

- c) Christmas Tree Feeder pillar damage: The Clerk had received a quote of £505 plus VAT for the repair and a decision was required as to how to proceed. It was proposed that the Clerk write to the Insurance Company requesting that costs be recovered from the insurance of the driver causing the damage.

**It was resolved to proceed as proposed**

- d) Grass cutting: When contract approved in 2017 it was agreed this be reviewed in 12 months. It was proposed that the contract continue.

**It was resolved to proceed as proposed**

- e) Contract of Employment for new Clerk: It was proposed that this be approved.

**It was resolved that the Chairman sign the contract**

- f) Email from resident re Natural Spring on Church Lane: It was proposed that Clerk write back to resident asking for more information.

**It was resolved to proceed as proposed**

## 10. 18/010 Finance:

- a) ILCA/CILCA: It was proposed to pay ILCA £99 + VAT, CILCA Course £150 and £250 for portfolio submission to support new Clerk training.

**It was resolved to agree to pay the contribution.**

- b) S137 Donation: It was proposed to pay Hambleton Gala the sum of £500

**It was resolved to agree to pay the donation.**

- c) Insurance renewal: A review of the insurance renewal was carried out with added cover in some areas. It was proposed that the renewal premium be approved.

**It was resolved to pay the renewal premium**

- d) **Bills for Payment: It was resolved that the following be approved for payment.**

	<b>Payee</b>	<b>Amount</b>
a.	New Clerk Training ILCA CILCA (Course)	£99 +VAT £150
b.	S137 Donation Gala	£500
c.	Insurance renewal	£401.29
d.	Eon Bus shelter lighting	£8.94
e.	K Coleman – April Salary	£521.74
f.	PAYE	110.80
g.	K Coleman for Hambleton Signs	144.00
h.	A Taylor – April Salary	443.60
i.	Y Walton – April Salary	124.18
j.	Donation to Over Sixties Friendship Group	£100.00
k.	M.Mallon (Grass cutting)	£170.00

- e) **Signing of bank statements:** the bank statements were initialled to acknowledge income £40,000 Precept

- f) **Annual Return:** The Annual return was circulated prior to the meeting and the Clerk reported that she had found a new Internal Auditor that would cost £100.

**It was resolved to approve section 1 and 2 of the Annual Return.**

**It was resolved to place copies of the Annual Return and Public Rights Information on the Noticeboard and Website.**

**It was resolved to pay the new Internal Auditor £100**

- g) **Reserves:** The Clerk highlighted the risk regarding election costs in 2019 and replacement of play equipment.

**It was resolved that reserves are earmarked as proposed and that the Reserves Policy be updated for approval at a future meeting.**

- h) **Asset Register:** The asset register was circulated

**It was resolved to approve the asset register as a true record**

## 11. 18/011 Planning Applications

- a) 17/01121/FUL: erection of 1 new dwelling and 10 stables, feed store and sand paddock for commercial use, Land to the rear of The Shippon Sower Carr Lane, Hambleton.

**It was resolved to object to application for the same reasons as the original application**

- b) 18/00335/FUL single storey rear extension, 10 Meadowcroft Avenue, Hambleton

**It was resolved that the Council have no objections.**

- c) 18/00323/FUL application for variation of condition 2 (plans) on planning application

**It was resolved to object to application due to size of building in relation to original building.**

- d) 17/00664/FUL to allow amended layout, High View, Sower Carr Lane, Hambleton

**It was resolved that the Council have no objections.**

- e) 18/00148/FUL erection of one detached dwelling and detached garage, land Adj Mill Haven, Mill Lane, Hambleton

**It was resolved that the Council have no objections.**

**12. 18/012 Correspondence:**

- a) LCC community transport consultation to resolve if comments to be given
- b. LCC street lighting maintenance consultation to resolve if comments to be given

**It was resolved that no comments would be given.**

**Date of Next Meeting: ORDINARY PARISH COUNCIL MEETING  
Tuesday 5<sup>th</sup> June 2018, Village Hall 7.30 PM**

**Signed ..... Date .....**