

<p style="text-align: center;">HAMBLETON PARISH COUNCIL MINUTES OF THE ORDINARY MEETING HELD ON THE 6th SEPTEMBER 2016</p>
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Present: Cllrs Cameron (Chairman), Robinson, Squires, Sycamore, Peaker and Jenkinson, Jim Proctor and the Clerk.

1. **16/054 Apologies:** Cllr Davies
2. **16/055 Declarations of Interest** – Nil
3. **16/056 Minutes** - It was resolved that the minutes (previously circulated) of the Ordinary Parish Council meeting held on 2nd August 2016 be approved and signed by the Chairman as a true and accurate record.
4. **16/057 Matters Arising:**
 - a) **Festive Lighting Fund:** the Clerk confirmed that a grant application had been submitted for additional Christmas Trees and tree lighting. It was also reported that several businesses had agreed to make a donation if the funding application was successful.
5. **16/058 Neighbourhood Watch:** Jim Proctor, The Chairman and Secretary of Garstang Neighbourhood Watch, was in attendance to report on the current initiatives regarding Neighbourhood Watch. There is to be a push to re-establish Neighbourhood Watch Schemes, new signs have been developed costing £25/sign, Lancashire Crimewatch Forum Facebook page has been established. All members were given a copy of a 'scambuster' booklet that is available for any village groups/schools and Cllr Squires asked for 12 copies for the Church. Jim also invited Parish Councillors to attend the area Neighbourhood Watch meetings that are held on the last Monday of the Month at Garstang Golf Club. The Chairman thanked Jim for attending.
6. **16/059 Police:** the crime report for August had not yet been received.
7. **16/060 Items Introduced by the Public:** Nil
8. **16/061 BKV/WIB:** Nil to report.
8. **16/062 Bob Williamson Park**
 - a) **Ponds:** A quote for £550 had been received to replace some of fence posts around the pond and rehang the gate. The Clerk advised that the lengthsmen had expressed a wish to submit a quote, but this had not yet been received. It was proposed that the Council confirm to spend up to £550 and that the Clerk liaise with Cllr Robinson to progress.
It was resolved to proceed as proposed.
 - b) **Car Park Gate:** It was proposed that the Council continue with the locking of the gates until the end of October (or the end of British Summer Time) and that a new rota be circulated.
It was resolved to approve the above proposals
 - c) **Hedges:** the Clerk confirmed that the lengthsmen would cut back part of the hedge near Mill Lane and lay part to create a thicker hedging for 1 extra day's work at a cost of £80 and that Wyre Council maintenance team would arrange for other hedges to be trimmed if required.
It was resolved to approve the above.
10. **16/063 Other**
 - a) **Bus Subsidy:** various emails from Preesall Town Council had been circulated prior to the meeting and it was reported that a 2 hourly bank holiday service would be provided starting on 27th December. The Clerk reported that she had tried to contact Neil Stevens from LCC to find out if Section 106 monies had been requested for the proposed development on Arthurs Lane. A response has not been received. It was proposed that the Parish Council do not agree to contribute funding to the service at this time.
It was resolved to confirm the above proposal.

- b) Wyre Council Emerging Plan:** it was confirmed that Cllrs Cameron, Sycamore, Squires and Davies would attend the meeting with Wyre Council on 15th September at 6pm.
- c) Notice Board:** the Clerk had obtained a quote for £175 for the renovation of the notice board at the Village Hall. This included materials and sundries.
- It was resolved to approve the quote.**

11. 16/064 Finance

- a) Bills for Payment:** It was resolved that the following be approved for payment.

	Payee	Amount
a.	A. Taylor - Salary	£420.00
b.	K Coleman Expenses:	
	Mileage/telephone	£23.92
	Copying/postage/other	£6.96
c.	K Coleman Salary	£564.83
d.	PAYE August	£105.00
e.	M Fenton – grass cutting 15/08 + 30/08	£190.00
f.	K Coleman (signs for dog area)	£120.20
g.	BDO – external audit fee	£240.00
h.	Open Spaces Society – Membership	£45.00
i.	A Taylor – key for gate and post mix	£27.00
j.	CPRE Membership	£36.00
k.	A Taylor – clothing and tool allowance	£250.00
l.	Robinson Farm Services	£135.00

- b) Signing of bank statements** – to acknowledge income of £812.00 from BKV Committee and interest £1.50.

- c) Annual Return:** the issues arising report had highlighted that gifted or adopted assets should be included on any asset register at £1 as it has cost nothing to the Parish Council. It was proposed that the above issue be noted and that the Clerk amend the asset register.

It was resolved to approve the above proposal.

- d) Annual Return:** it was proposed that the Council approve and accept the 2015/2016 annual return and that the Clerk upload the information to the website.

It was resolved to approve the above.

- e) Lengthsman Salary:** the lengthsman salary was discussed and an increase of 0.25p/hour was proposed. The increase was to acknowledge the extra duties that were now being undertaken and to work towards aligning the salary with lengthsman employed by other Parish Councils in the area.

It was resolved to approve the above increase.

12. 16/065 Polices:

- a) Grievance Procedure:** draft policies for current and former employees had been circulated prior to the meeting.

It was resolved that the policies be adopted by the Council.

- b) Disciplinary Procedure:** a draft policy had been circulated prior to the meeting.

It was resolved that the policy be adopted by the Council.

13. 16/066 Planning Applications:

- a) 16/00609/FUL: replacement dwelling, Sunnyhurst, 1 White Moss Lane.
- b) 16/00763/FUL: single storey extension, 7 Coniston Avenue.
- c) 16/00690/FUL: single storey extension, 17 Carr Lane.
- d) 16/00698/FUL: roof over existing silage storage, Moors Farm, Mill Lane.
- e) 16/00667/FUL: extension to existing garage, 36 Wyreside Drive.
- f) 16/00658/FUL: 2nd storey/single storey side/rear extension, Linga Longa, Sower Carr Lane.
- g) 16/00697/FUL: single storey side extension, Glenfield, Marsh Lane.

It was resolved that the Council had no objections to the above applications.

14. 16/067 Correspondence:

a. Nat West Interest Rates:

It was resolved to note that interest rates were being reduced.

b. Christmas Tree Switch on: an email had been received inviting all Parish Councillors to the annual switch on event on 2nd December 2016.

It was resolved to note the invitation.

c. LCC Windy Harbour to Skippool Road Proposals: a consultation document had been received from Lancashire County Council showing options for managing the traffic.

It was resolved that a response would not be given.

15. 16/068: Information

a. It was reported that the footpath from Arthurs Lane to Ingol Gardens was overgrown. The Clerk agreed to speak to the lengthsman.

b. A parking issue on Ingol Grove was reported.

Date of Next Meeting: ORDINARY PARISH COUNCIL MEETING
Tuesday 4th OCTOBER 2016 – Supper Room, Village Hall 7.30PM

Signed

Date