

<p style="text-align: center;"><b>HAMBLETON PARISH COUNCIL</b> <b>MINUTES OF THE ORDINARY MEETING HELD ON THE 5<sup>th</sup> September 2017</b></p>
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**Present:** Cllrs Davies (Chairman), Sycamore, Cameron, Robinson, Peaker, Squires and the Clerk, 2 representatives from the BKV Committee and Simon Lawton CVS.

1. **17/043 Apologies for Absence: Councillor Jenkinson.**
2. **17/044 Declarations of Interest: Nil**
3. **17/045 Minutes:** It was resolved that the minutes (previously circulated) of the Ordinary Parish Council meeting held on 18<sup>th</sup> July 2017 be approved and signed by the Chairman as a true and accurate record.
4. **17/046 Matters Arising: Nil**
5. **17/047 CVS:** Simon Lawton was in attendance to inform the Parish Council about the Council for Voluntary Service and the help they could provide with bid writing, funding, project plans. Simon gave the Council a quick overview of current funding opportunities and confirmed he would undertake a specific search on Funding Central and forward the details to the Clerk. It was also confirmed that he was able to allocate a specific number of hours to assist the Council with grant applications. The Chairman thanked Simon for attending the meeting.
6. **17/048 Police:** The monthly reports for July and August 2017 had been circulated prior to the meeting and Cllr Davies advised that there had been a problem with a prowler in the village. This had been raised at the Neighbourhood Watch meeting and was to be investigated by the Police.
7. **17/049 Items Introduced by the Public: Nil**
8. **17/050 BKV/WIB:**
  - a) Sports and Social Club Sponsorship: the sponsorship was raised and the donation of £40 was questioned along with the sign at Ryecroft Corner. The background to the sponsorship and donation were explained.
  - b) BKV Fund Raiser: Chris Seed reported that £614 had been raised at the recent brunch held in the Village Hall.
  - c) Flowers for seeders: Chris explained that the BKV Committee had paid £60 for the flowers and asked if the Parish Council would repay this amount as they are now responsible for the area. It was confirmed that the £60 would be refunded.
  - d) Sponsorship: a discussion followed regarding areas sponsored by local businesses and the placement of sponsor signs. It was suggested that sponsor signs should be located near to the areas businesses/Parish Council are sponsoring. It was thought that this issue needed further discussion.
9. **17/051 Reports of Meetings:**
  - a) **Village Hall Management Committee:** Cllr Davies reported that there had not been a meeting in August, but that at the July meeting the new lease for the Sports and Social Club had been agreed although it had not yet been signed by the Club,
  - b) **LALC Area Meeting:** Cllr Robinson had not been able to attend the meeting.
10. **17/052 Bob Williamson Park:**
  - a) **Ponds/Outdoor Gym Equipment:**
    - i) **LEF:** a completed expression of interest form for funding for the ponds and a costs spreadsheet had been circulated prior to the meeting. It was proposed that the form be approved and that other areas of funding be investigated so that it could be shown on the form that other bids had been submitted. It was also proposed that the Parish Council agree to contribute the 10% grant levy and the 10% of the funding balance.  
**It was resolved to approve the above proposals.**

**ii) Outdoor Gym:** wording for the match funding grant had been completed by Cllr Sycamore and subsequently submitted to the Kompan competition. The Clerk explained that this was a match funding scheme and the Council was asked if they would consider contributing the funding. The Clerk also advised that a Kompan representative would be arranging to visit the park. It was proposed that the Council contribute the match funding if they are successful with the bid.

**It was resolved to approve the above proposal.**

**iii) Meeting:** it was proposed that a separate meeting be held on 19<sup>th</sup> September at 7pm to discuss funding/bids.

**It was resolved to approve the above proposal.**

**b. Lease:** a draft lease had been received from Wyre Council and circulated to Councillors prior to the meeting. The Clerk confirmed that 2 quotes had been received to review the lease – Napthens £500 plus VAT and disbursements and Inghams £450 plus VAT and disbursements for a due diligence exercise to be completed.

**It was resolved that the Council appointment Napthens to review the lease.**

**c. PSPOs:** the Clerk reported that she had asked Wyre Council about new larger signage for the park once the PSPOs were adopted and that she had been informed that stickers would be applied to the current signs. Members were asked if they would contribute to larger signs for the park, but it was proposed that once the PSPOs are adopted then the Council review signage and costs with Wyre Council.

**It was resolved to proceed as proposed.**

**d. Tree Survey:** a survey had been completed by the Tree Officer from Wyre Council. It was proposed that the Clerk meet with the lengthsmen to review the report and establish which of the tasks can be undertaken by the lengthsmen and obtain quotes from contractors for tasks the lengthsmen is not able to complete.

**It was resolved to proceed as proposed.**

**e. Planting:** the lengthsmen had advised that surplus Montbretia bulbs were available if the Council wished to use them on the park.

**It was resolved that the bulbs be planted in suitable places in the park.**

#### 10. 17/053 Other:

**a) Allotments:** the Clerk had circulated further correspondence from a resident and it was confirmed that no response to the notices in the local newsletter and focus magazine about available land had been received. It was proposed that the correspondence be noted and that no other actions be taken at this time.

**It was resolved to proceed as proposed.**

**b) Stone at Ryecroft Corner:** the Clerk confirmed that the smaller stones had now been delivered to relatives, but that it had been requested the larger stone remain in the village. It was proposed that the plaque on the stone be removed and attached to a park bench and that the stone be moved to the rockery at the entrance to the village.

**It was resolved to proceed as proposed.**

**c) Public Footpath No 6:** an estimate of £50 to repair the sign and handrail had been received.

**It was resolved to proceed with the repairs.**

#### 11. 17/054 Finance

**a) Bills for Payment:** It was resolved that the following be approved for payment.

	Payee	Amount
<b>a.</b>	A. Taylor – July Salary	£432.00
<b>b.</b>	A Taylor – August Salary	£432.00
<b>c.</b>	K Coleman Expenses:	
	Mileage/telephone	£33.41
	Copying/postage/other	£21.75
<b>d.</b>	K Coleman July Salary	£521.74
<b>e.</b>	K Coleman – August Salary	£521.74
<b>f.</b>	Matthew Shimell	£80.00
<b>g.</b>	BKV Committee – sponsor by Sports Club	£40.00

<b>h.</b>	Cutts Lane Nurseries	£1999.59
<b>i.</b>	BD Stoy - Audit	£240.00
<b>j.</b>	BKV Committee – boat sponsor/entry fee + S137 Donation	£150.00
<b>k.</b>	BKV Committee – plants for seeders	£60.00
<b>l.</b>	Open Spaces Society	45.00

**b) Signing of bank statements** – to acknowledge income of: £100 donation Sports and Social Club, £1066.32 BKV Committee, interest 0.37.

**c) Bank Reconciliation:** the bank reconciliation for August for all accounts was checked against the bank statement and it was proposed that the reconciliation be signed by the Chairman.

**It was resolved to approve the above proposal.**

**d. Annual Return 2016/2017:** a letter had been received from BDO Stoy confirming that the external audit had been completed and that there were no matters which came to their attention which required the issuing of a separate additional issues arising report. The Clerk explained that the notice of conclusion of audit and the annual report would be made available for public access by placing on the website and on the notice board.

**It was resolved that the annual return be approved and accepted.**

**d) Lengthsman Review of Salary:** a report had been circulated prior to the meeting.

**It was resolved to put the lengthsman on the NJC pay scale point 17.**

## **12. 17/055 Planning Applications:**

**a) 17/00775/FUL:** Erection of timber stable block for private use, land North of Ingol Lane, Hambleton.

**b) 17/00799/FUL:** part retrospective for the erection of 2 commercial store building, Hillfield, Sower Carr Lane, Hambleton.

**It was resolved that the Council had no objections to the above two applications.**

**c) 17/00771/FUL:** erection of 8 dwellings and associated access and landscaping, land rear of Carr Cottage, Carr Lane, Hambleton.

**It was resolved that the Council object to this application due to road safety, congestion, flooding, infrastructure.**

## **13. 17/056 Correspondence:**

**a. Police Forum:** an email from Preesall Town Council had been received asking members if they would be interested in joining a Police Forum with other local villages. It was proposed that the Council agree in principle, but only if the Police attend and to state that it is thought it is unlikely the Police will attend as they are short of resources and currently attend the quarterly LALC Area meetings.

**It was resolved to proceed as proposed.**

**b. Shared Ownership Wyre:** an email had been received from Redwing Living (part of Regenda Housing Group). They are looking to get involved with local Parishes to attract people from the local community who can benefit from the shared ownership scheme. They also asked for information to be included in newsletter and invited members to an open day.

**It was resolved to advise the contact for the newsletter, include the information on the Council's website. Unfortunately Councillors will not be able to attend the open day.**

## **14. 17/057 Information:**

**a. Mill Lane Street Name Plate damaged.**

**Date of Next Meeting:** ORDINARY PARISH COUNCIL MEETING

**Tuesday 3rd October 2017, Village Hall 7.30 PM**

**Signed ..... Date .....**