

<p style="text-align: center;">HAMBLETON PARISH COUNCIL MINUTES OF THE MEETING HELD ON THE 5th May 2015</p>
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Present: Cllrs Hargreaves (Chairman), Davies, Cameron, Jenkinson, Sycamore and Robinson. 10 members of the public and the Clerk.

1. **14/193 Apologies:** Cllr Peaker
2. **14/194 Declarations of Interest** - Nil
3. **14/195 Minutes** - It was resolved that the minutes (previously circulated) of the Parish Council meeting held on 7 April 15 be approved and signed by the Chairman as a true and accurate record.
4. **14/196 Matters Arising** - Nil
5. **14/197 Police** – a monthly report had been circulated to all members prior to the meeting.
6. **14/198 Items Introduced by the Public**
 - a. Bob Williamson Park – residents were in attendance to express their concerns about the dog control orders. The question of enforcement and the decision to enforce was raised and members informed that WBC had stated that the Parish Council had requested the control orders to be enforced. It was explained that WBC were responsible for the enforcement of the control orders and following a review of the orders in June 2014 the Parish Council resolved to **apply** the long standing dogs on leads order on the Bob Williamson Park. The Parish Council explained the reasons for the enforcement of the orders and residents requested that a compromise be considered with a fenced area being created for dog walking. Football on the park was also raised and again it was explained that a local team had asked the Parish Council for permission to use the facility for some summer league matches. The Parish Council assured residents that they would consider all comments when the Control Orders were discussed later in the meeting.
7. **14/199 BKV/WIB** – a card had been received from the BKV Committee advising the Wyre in Bloom judging date – Monday 20th July at around 2.30pm. Further details to be supplied as soon as available.
8. **14/200 Bob Williamson Park**
 - i) **Repair to Pond Fencing** – a quote from the lengthsman had not been received and Cllr Jenkinson explained this would be available for the June meeting. It was recommended that a quote was also submitted by Robinson Farm Services.
It was resolved to progress as above.
 - ii) **Football Team** – the Clerk confirmed that a gate key had been provided to the footballers and an agreement had been drafted for them to sign. It was reported that players had been seen urinating in the bushes and Cllr Robinson proposed that she speak to the organisers.
It was resolved to proceed as proposed.
 - iii) **Control Orders** – it was proposed that all Councillors attempt to visit the park to consider where/how to create a dog exercise area and that an item be placed on the June agenda. It was also suggested that some of the S106 agreement monies be considered for this project and that the Clerk be asked to submit an application to the Shaping Your Neighbourhood Fund.
It was resolved to proceed as proposed.
9. **14/201 Other**
 - i) **Grass Cutting**
It was resolved to approve the quote of £95/cut.
 - ii) **SID** – a quote of £69.50 excl VAT (including carriage) had been received for a new charging device.
It was resolved to proceed with the order.

iii) **Parish Council Website** – Cllr Davies reported that the new website would be ready to go live in approximately 2 weeks and that the Clerk would be given training once the site was available.

10. 14/202 Finance

a. **Bills for Payment:** It was resolved that the following be approved for payment. The increased LALC subscription was explained to members.

	Payee	Amount
a.	A. Taylor - Salary	448.80
b.	K Coleman Expenses	43.43
c.	K Coleman Salary	472.10
d.	PAYE April	125.00
e.	A Taylor (park gate keys)	6.00
f.	John Davies – website hosting	41.68
g.	Eon Bus shelter lighting	5.43
h.	M Fenton – Grass Cutting	95.00
i.	K Coleman – Pension Seminar Fee	10.00
j.	LALC Subscription	451.62
k.	Robinson Farm Supplies – SpID	135.00

b. **Signing of bank statements** – the statement was initialled by the Chairman to acknowledge income of £1.09 interest, Precept £25,000.

c. **Annual Return 2014/2015** – a copy of the end of year reconciliation and pages 1 and 2 of the annual return had been circulated to members prior to the meeting and members had been asked to review and approve for signature by the Clerk (RFO) and Chairman.

It was resolved that the reconciliation and annual return be approved.

d. **Reserves Policy** – a draft policy had been circulated prior to the meeting and the Clerk explained that it was good practice to consider the level of reserves the Council needed to hold as part of their planning and financial management. It was proposed that the draft policy be approved and that the level and earmarking of reserves be considered at the budget meeting.

It was resolved to approve the above proposal.

e. **Standing Orders** – a draft document had been circulated prior to the meeting and it was proposed that the document be adopted.

It was resolved to approve the circulated document.

11. 14/203 Planning Applications

a. **15/00283/FUL** – erection of 2 storey and single storey rear extension and demolition of existing garage and porch – Carr Bridge House, Sower Carr Lane.

b. **15/00286/FUL** – erection of 2 storey rear and side extension and conversion of existing garage into living accommodation, Ferndale, Sower Carr Lane.

c. **15/00325/FUL** – proposed stable block with associated hard standing and fencing and the provision of a sand paddock, Ferndale, Sower Carr Lane.

It was resolved that the Council have no objections to the above applications.

d. **14/00951/FUL**- Shovels Inn, Hambleton application for pedestrian crossing

It was resolved to object due to congestion increase, volume of traffic, accidents and proximity to bend.

12. 14/204 Correspondence

a. **Workplace Pension** – the Clerk had attended a presentation on implementing a workplace pension scheme and had circulated notes to all members. The Clerk confirmed that the staging for Hambleton Parish Council was 1st February 2017 and that she had registered details to receive communications from the Pensions Regulator. The Clerk proposed to research the various scheme options and report to the Parish Council as necessary.

b. **WBC Planning Training Session** – Wyre Borough are considering offering external training on planning at a cost of £60 for up to 3 members to attend. Interest shown by Clerk, Cllrs Robinson and Davies.

It was resolved that the Council express interest in attending.

c. **NALC Local Audit Topic Note** – the Clerk advised that all external audit arrangements

Date