

<p style="text-align: center;">HAMBLETON PARISH COUNCIL MINUTES OF THE ORDINARY MEETING HELD ON THE 4th OCTOBER 2016</p>
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Present: Cllrs Cameron (Chairman), Robinson, Squires, Sycamore, Peaker and Davies, 2 member of the public and the Clerk.

1. **16/069 Apologies:** Cllr Jenkinson
2. **16/070 Declarations of Interest** – Nil
3. **16/071 Minutes** - It was resolved that the minutes (previously circulated) of the Ordinary Parish Council meeting held on 6th September 2016 be approved and signed by the Chairman as a true and accurate record.
4. **16/072 Matters Arising:** Nil.
5. **16/073 Police:** the crime reports for August and September were reviewed.
6. **16/074 BKV/WIB:** Nil to report.
7. **16/075 Items Introduced by the Public:**
 - a) Two residents were in attendance to discuss the current planning application for up to 165 houses on land off Arthurs Lane, highlight current concerns/views and report on actions being taken. The drafting of a Neighbourhood Plan for Hambleton was raised. Cllr Robinson explained that she would meet with representatives to determine who would speak at the planning meeting and what objections would be raised as soon as the date for the Wyre Planning Committee meeting was known. It was highlighted that the Action Against Development Group were struggling for representatives to speak at the planning meeting because of half term holidays. Cllr Robinson agreed to ask for the application to be considered at the December planning meeting. The lobbying of Planning Committee members was raised and it was confirmed that this was standard practice. The Chairman thanked the representatives for attending.
8. **16/076 Reports of Meetings:**
 - a. **Village Hall Management Committee:** Cllr Davies advised that the September committee meeting minutes had been circulated prior to the meeting, but reported that they would be meeting with Duxbury's to obtain a market value for the new lease for the Sports and Social Club. It was also reported that the clothes bank would be moved from the main front entrance. The Chairman thanked Cllr Davies for his input.
 - b) **Wyre Flood Forum:** Cllr Peaker confirmed that he had given apologies for the meeting and that once the minutes of the meeting were received he would review and report to members.
 - c) **Emerging Local Plan:** The Chairman gave a quick report on the meeting that had been held with Wyre Planning Officers. A settlement profile for Hambleton had been received from Wyre and Councillors were asked to review and confirm any comments by Friday 7th October.
9. **16/077 Bob Williamson Park**
 - a) **Car Park Gate:** It was proposed that the Council continue with the locking of the gates until the end of British Summer Time.
It was resolved to approve the above proposal
 - b) **Hedges:** the Clerk confirmed that she was meeting with Graham Clarkson from Wyre Council to discuss the cutting of hedges and to obtain a quote. The Clerk reported that a quote of £160 + VAT had already been received from a local contractor. It was proposed that the Council review all quotes once the Wyre Council cost had been received.
It was resolved to proceed as proposed.
 - c) **Ponds:** The Clerk advised that the lengthsman and a local contractor would be repairing the fencing at a cost of circa £450 + VAT.
 - d) **Trees:** It had previously been agreed that trees would be planted along the new fenced

area at the park and the Clerk suggested planting 3 or 4 crab apple trees. The concern regarding children eating the fruit was raised. It was proposed that the Clerk research other types of medium size trees for the November meeting. Cllr Robinson also reported complaints about tall trees from residents living on Church Lane. It was proposed that the Clerk obtain quotes for trimming the trees.

It was resolved to proceed as proposed.

e) **WBC Lease of Land:** the Clerk reported that terms/costs for the new lease had been received. The term to be 50 years from 1st April 2017 subject to initial rent increasing to £100 per annum with provision for this to be increased every 5 years of the term in accordance with the RPI. It was proposed that the above be approved.

It was resolved to approve the above terms.

f) **Abandoned Vehicle:** the offending vehicle has now been removed.

10. 16/078 Other

a) **Archiving of Documents:** the Clerk reported that the old minute books / ledgers could be archived with Lancashire County Council. It was proposed that the Clerk proceed with the archiving.

It was resolved to proceed as above.

b) **SLCC:** a training session was to be held on 20th October at Garstang Golf Club re Data Protection and the Clerk expressed an interest to attend at a cost of £10.

It was resolved that attendance be approved.

c) **Hambleton Sports/Social Club:** an interest in sponsoring the area of grass at Ryecroft Corner had previously been expressed by the Club. The Clerk had spoken to a Club Committee member and had agreed to provide details of the costs for planting/grass cutting and purchasing the Christmas tree so that the Club could consider sponsoring in return for a sign with the Club's details. The costs were to be discussed at the next Club meeting on 10th October and it was proposed that the following be provided: grass cutting £60, planting £150 and Christmas tree £155.

The above were approved to be given to the Club representative.

d) **SpID:** a request had been received from Little Eccleston to loan the Council's speed indicator. It was proposed that in principle Hambleton agree with this proposal, but that it be stressed that Little Eccleston must be responsible for insuring, siting, erecting a post, charging, speaking to LCC.

It was resolved to approve the above proposal.

e) **Festive Lighting Scheme:** the Clerk confirmed that a grant of £1500 had been approved by Wyre Council and a map showing the location and type of lighting had been circulated to members prior to the meeting. It was proposed that the Council place additional trees at the Spar and near the junction of Pedders Lane and that tree lights be erected in the tree at the West Lodge shops. The Clerk was asked to contact representatives from LCC to discuss and seek approval for the above scheme.

It was resolved to proceed as above.

11. 16/079 Maintenance

a) **FP5 Marsh Lane:** A quote of £40 to stin the grassed path has been received from the lengthsman.

It was resolved to approve the quote.

b) **Latches/Signs:** Cllr Davies volunteered to work with the lengthsman to fix the latches and repair the deep water sign.

12. 16/080 Finance

a) **S137 Donation:** It was resolved to approve a donation of £200 to Hambleton Newsletter.

b) **Bills for Payment:** It was resolved that the following be approved for payment.

	Payee	Amount
a.	A. Taylor - Salary	£420.00
b.	K Coleman Expenses:	
	Mileage/telephone	£19.59
	Copying/postage/other	£7.84

c.	K Coleman Salary	£505.23
d.	PAYE September	£105.00
e.	M Fenton – grass cutting 12/09 + 27/09	£190.00
f.	S137 Hambleton Newsletter	£200.00
g.	S137 Donation to BKV for boat flowers + entry fee	£50.00
h.	FHM Davies fencing on park	£288.00
i.	A Taylor – materials for fencing on park	£165.00

c) **Signing of bank statements** – to acknowledge income of interest £1.59.

d) **Asset Register:** an updated register had been circulated prior to the meeting that addressed the comments raised by the external auditor.

It was resolved to approve the revised register.

e) **Workplace Pension Scheme:** a draft letter that would be sent to the Council's 2 employees regarding none automatic enrolment in a pension scheme had been circulated to members prior to the meeting.

It was resolved that the draft letter be sent to the Council's employees in line with the new pension laws.

13. 16/081 Planning Applications:

a) **16/00838/FUL:** extension of outbuilding to form double garage and utility room, Beach View, Old Bridge Lane.

b) **16/00849/FUL:** single storey and 1st floor rear extensions, new garage and new front porch, Ellis Dene, Green Meadow Lane.

It was resolved that the Council had no objections to the above applications.

14. 16/082 Correspondence:

a. **Remembrance Services:** details of services had been received from Wyre Council.

It was resolved to note the information.

b) **Dept for Communities & Local Government Neighbourhood Planning Bill:** a letter had been received regarding the introduction of a new bill to strengthen neighbourhood planning.

It was resolved to note the information.

c) **NALC:** consultation on council tax referendum principles re increasing precepts had been received.

It was resolved that no action was needed and that the Council note the information.

d) **Proposed removal of payphones:** an email had been received from Wyre Council advising that BT were intending to remove the payphone at Ryecroft Corner.

It was resolved that no action was needed.

e) **Wyre Voice:** an email had been received asking for any comments on the booklet. It was proposed that the Council question the money spent on the booklet when other services are being withdrawn and the timing of the circulation.

It was resolved to comment as proposed.

15. 16/083: Information

a. It was reported that the gullies on Church Lane were covered in leaves/grass and the Clerk was asked to contact LCC.

b. Emptying of the new bin on the park was raised. The Clerk has asked Wyre Council if they will empty but has asked the lengthsman to empty until confirmation is received from Wyre.

Date of Next Meeting: ORDINARY PARISH COUNCIL MEETING
Tuesday 1st November 2016 – Supper Room, Village Hall 7.30PM

Signed

Date