

<p style="text-align: center;">HAMBLETON PARISH COUNCIL MINUTES OF THE ORDINARY MEETING HELD ON THE 4th APRIL 2017</p>

Present: Cllrs Cameron (Chairman), Robinson, Jenkinson, Davies, Peaker and Squires. Pat Bick and the Clerk.

1. **16/157 Apologies:** Cllr Sycamore.
2. **16/158 Declarations of Interest:** Nil
3. **16/159 Minutes - It was resolved that the minutes (previously circulated) of the Ordinary Parish Council meeting held on 7th March 2017 be approved and signed by the Chairman as a true and accurate record.**
4. **16/160 Matters Arising:**
 - a. **Fence to dog area:** the Clerk expressed concern about the fencing that borders the adjacent field and members confirmed that the Clerk should inspect the area and if required was given delegated authority to ask the contractor to include this area for fencing.
5. **16/161 Police:** Reports for March had not been received.
6. **16/162 Items Introduced by the Public:**
 - a) **Commemorative Stone at Ryecroft Corner:** Pat Bick supplied the telephone number for a relative of the Clarke family. The Clerk will make contact to enquire if they would like to have the stone or would be happy for the BVK/Parish Council to re-site in Hambleton.
 - b) **Telephone Boxes:** Councillor Robinson confirmed that the kiosk at Ryecroft Corner has now been removed, but Pat enquired about the kiosk at Wardleys. It was felt that this should remain in case of any emergencies in the adjacent estuary.
7. **16/163 BKV/WIB:**
 - a) **Primulas:** it was reported that the primulas from the planting bed near the Spar would be replaced at the end of May and it was suggested that these be reused in the park or local area. Pat to advise when the new planting will be organised so that the Clerk can speak to the lengthsman and then include an item on the May agenda for approval of extra hours.
 - b) **Planting Bed near the 'Welcome to Hambleton Sign':** the condition of the plants was raised and the Parish Council were asked to consider replanting the area. The Clerk was asked to discuss with the lengthsman and Councillors were encouraged to take a look so that any extra hours for the lengthsman could be considered at the May meeting.
 - c) **Boat on Sandy Lane:** it was asked if the boat could be renovated by the lengthsman. Again the Clerk was asked to discuss with the lengthsman so that any extra hours could be considered at the May meeting.
 - d) **Other:** the poor state of the ponds and areas of the park were raised.
 - e) **Fund Raising Event:** Councillors were asked to attend the BKV lunch to be held on 23rd August at the Village Hall. This event is to raise money for some of the planting/work in the village.
8. **16/164 Reports of Meetings:**
 - a) **Village Hall Management Committee:** Cllr Davies reported that meeting minutes had been emailed to all members but that there was an ongoing problem with tampering of the security camera in the entrance hall and that the Committee were now informing the Police about this and other abnormal behaviour around the Village Hall. A car had been damaged on the Village Hall car park and CCTV had revealed when/how this had happened. The Chairman thanked Councillor Davies for his report.
 - b) **Wyre Flood Forum:** Cllr Peaker reported that he had attended the recent meeting and advised that the main discussions had been about the Catterall and Garstang basins. The culvert on Church Lane had been repaired. The Chairman thanked Cllr Peaker for attending the Flood Forum.

9. 16/165 Bob Williamson Park

a) New Lease: The Clerk had contacted Wyre Council again advising that the Parish Council were still not prepared to accept the revised Heads of Terms particularly the break clause condition and they suggested that the Parish Council submit suggested terms that they would find acceptable in the new lease. A condition that the break clause could not be actioned in the first 10 years of the lease was suggested, but it was proposed that a meeting with Wyre representatives would be beneficial to try to resolve any issues.

It was resolved to proceed as proposed.

b) Payment for advertising of the Lease:

It was resolved that the payment would not be made until the Terms of the lease had been determined.

c) Locking of Park Gates: it was proposed that the park gates be locked at 9pm or dusk (whichever is the earlier) and reopened in the mornings. A resident living near to the park had offered to help with the unlocking of the gate and Cllr Robinson volunteered to contact the resident. The Clerk was asked to prepare a rota for the locking of the gates.

It was resolved to proceed as above.

10. 16/166 Other

a) Sports and Social Club Sponsorship: it was proposed that the submitted wording for a sign be approved.

It was resolved to approve the wording.

b) Conifers / Kiln Lane Path: Cllr Squires explained that the area had been used by a previous owner of the adjacent property and due to the age and health of the current owner the area has not been maintained.

It was resolved that no further action be taken at this time.

c) Regenda Housing Alleyway: it was reported that Regenda had been contacted about further lighting in the alleyway, but that they were not prepared to install.

It was resolved that no further action was necessary at this time.

d) Festive Lighting: it was confirmed that the Council wished to enhance the 2016 scheme and suggested a further tree near Pedders Lane and better lighting and perhaps a scene to be considered for either the shops or the Village Hall.

It was resolved to proceed as discussed.

e) History Board: it was proposed that the lengthsman be asked to renovate the board with an additional 6 hours being allocated for the work. It was proposed that the renovated board to be re-located in the park adjacent to the car park.

It was resolved to proceed as above.

f) Cadet Group/Youth Group: the Council agreed support for new youth activities in the village and Cllr Robinson reminded members that organisations are able to apply to the 'Together we make a difference' network.

It was resolved that no further action was needed at this time.

11. 16/167 Finance

a) Bills for Payment: It was resolved that the following be approved for payment.

	Payee	Amount
a.	A. Taylor - Salary	£288.00
b.	K Coleman Expenses:	
	Mileage/telephone	£17.64
	Copying/postage/other	£9.52
c.	K Coleman Salary	£505.23
d.	PAYE February	£72.00
e.	Grass Cutting – M Mallon 26.03.17	£85.00
f.	Hedge Cutting – M Shepherd	£187.20
g.	LALC Annual Subscription	£367.38
h.	Wyre Council – rental for Bob Williamson Park	£15.00

b) Signing of bank statements – to acknowledge income of: interest £0.19.

c) S137 Donation: a letter had been received from the O'60's Friendship Group asking for a donation.

It was resolved £50 be donated.

d) Clerk Salary Review: It was proposed that the Clerk be paid as SCP 26 from April salary 2017.

It was resolved to approve the above proposal.

e) Audit 2016-2017:

It was resolved to acknowledge receipt of the audit papers.

f) Salary Payments 2016/2017: the payment summary was reviewed and it was proposed that this be approved.

It was resolved to approve the payment summary.

g) Direct Debit for PAYE: the Clerk had received a letter from HMRC asking the Council to pay future income tax by Direct Debit. It was proposed that the Clerk contact HMRC to make sure the letter was official and to ask about continuing to pay by cheque.

It was resolved to proceed as above.

h) Bus Shelters: Cllr Squires explained how the various bus shelters in Hambleton had been acquired by the Parish Council. It was proposed that the Clerk contact the Council's insurer to ask for guidance on insuring the various shelters.

It was resolved to proceed as above.

12. 16/168 Planning Applications:

a) 17/00246/FUL: Erection of 1 detached dormer bungalow, Land Off Ingol Lane, Hambleton.

It was resolved that the Council had no objection to the above application, but were concerned about the visual intrusion into the countryside.

13. 16/169 Correspondence:

a. LALC Spring Conference: Saturday 13 May

It was resolved to note the above date.

b. Civic Sunday Service 14th May Winmarleigh

It was resolved to note the above event.

c. LCC Draft School Place Provision Strategy: the Council had been given the opportunity to comment on the strategy.

It was resolved that no comments would be given.

d. LCC Public Rights of Way: a letter had been received inviting the Council to opt into the 2017/2018 scheme. It was proposed that the following footpaths be considered for work: - Ingol/Arthurs Lane FP, FP on Turkey Street, FP opposite the Church, FP running from Cutts Lane to Clay Gap Lane and that the Council opt into the scheme for 17/18.

It was resolved to approve the above proposals.

e) Funeralcare Dedication: Councillors had been invited to the dedication/Open day on 29th April 2017.

It was resolved to note the date.

14. 16/170 For Information

a) Cllr Robinson asked the Clerk to contact LCC about the removal of the spare SpID post outside the papershop.

It was resolved that the May meeting would be held on 16th May and would incorporate the Annual Parish, Annual Parish Council meeting and Ordinary meeting.

Date of Next Meeting: ANNUAL PARISH MEETING 7PM
FOLLOWED BY THE ANNUAL/ORDINARY PARISH COUNCIL MEETING
Tuesday 16th May 2017, Village Hall 7.00 PM

Signed

Date